



Redmond Area Park and Recreation District  
465 SW Rimrock Way  
Redmond Oregon 97756  
541-548-7275  
[www.raprd.org](http://www.raprd.org)

**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, October 10, 2023 at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Lena Berry  
Mercedes Bostick-Cook (left meeting at 8:59am)  
David Rouse  
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,  
Vicki Osbon, Administrative Services Manager, Mike Elam,  
Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner/Project Manager,  
Shannon Wedding, Redmond City Council, Chad Franke, HMK  
Carmen Arriaga-Bucher, BRS, Keith Hayes, BRS, Jason Terry, Kirby  
Nagelhout Construction, Ryan Nachreiner, Water Technology Inc

**GENERAL MEETING MINUTES**

- 1. Call to Order:** Matt Gilman called the meeting to order at 7:33am  
**Adjustments to the Agenda:** None
- 2. Communications:** None

### **3. Consent Agenda:**

Approval of the General Board Meeting Minutes from September 12, 2023,

Acknowledgement of Receipt of September Financial Summary:

Lena Berry made a motion to approve the general board meeting minutes of September 12, 2023 and acknowledge receipt of September financial summary as presented. Kevin Scoggin seconded the motion. Motion passed unanimously.

### **4. Action Agenda Items:**

Appoint Bond Oversight Committee Members

Katie said that 3 people were appointed to the committee at the September meeting and that we still had four positions open. The district received six applications for these four positions. Applications were received from Louie Arazoza, Karen Danielson, Mitch Elenich, Greg Schweizer, Janet Schweizer and Melanie Rogers. Matt Gilman asked that we schedule a special meeting to appoint the applicants. Tabled until special meeting scheduled for October 17, 2023.

Award Contract for Building Envelope Consultants:

Chad Franke said we had one proposal for the building envelope consultant. The building envelope consultants look at the building to make sure everything is in line. He spoke about the service fees and two optional services available to us. David Rouse inquired if more than one proposal had been received and Chad responded they reached out directly out to CERTA as there are not a lot of building envelope consultants out there. Kevin Scoggin made a motion to award the contract for building envelope consultants as recommended by HMK for a not to exceed amount of \$78,200. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Award Contract for Commissioning:

Chad Franke said that because of the expected value, they reached out to three firms and received three proposals. He gave an overview of what the commissioning agent does including looking at the electricals, mechanical and plumbing systems of the pool. He explained each firms' proposals. Chad also spoke about enhanced commissioning includes a system manual that lays out how the pool systems should work. Matt Gilman asked with the potential changes for the building if the bids will change. Chad responded that it is possible they can change. The board members decided to table this discussion until the special meeting is held next week or until revised bids can be received because the scope of the building has changed so much.

Approval of Naming Rights Policy & Approval of Sponsorship Policy: Approval of naming rights policy and approval of the sponsorship policy are tabled until the special meeting. The board will meet next Tuesday, October 17<sup>th</sup> at 7:30am.

### **Discussion Items:**

Community Recreation Center Presentation:

Chad Franke spoke about cost estimate for the project after completing the schematic design phase of design. Construction costs have increased significantly since the conceptual plan was developed in 2021 due to hyperinflation. He said that although the

size of the building is reduced, we will have room for the programs that were promised to the community.

Carmen Arriaga-Bucher, BRS spoke about the changes made to the building to address the construction cost estimate, including, removing the second-floor and reducing the overall size of the building. Discussion among the board included reduction of the competition pool and saving dollars keeping use of the current pool in mind. Jessica Rowan, Aquatic Director spoke about an underestimate about the pool usage, and trying to replicate what the current facility is in the new facility will be problematic. Katie also spoke about the community survey that indicated the most important amenities and the results of that survey with the lap pool and leisure pool being high on list of what the community wanted. Carmen also added that they are changing the exterior materials, window types, removing the teaching kitchen but possibly combining a multipurpose room with the kitchen. Katie Hammer mentioned that there will be public meeting scheduled in early December to speak about design changes.

**5. Public Comments:**

None

**6. Board & Staff Comments:**

None

**7. Adjournment**

Matt Gilman adjourned the meeting at 9:20am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon