

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, April 10, 2018 at 7:30am.

Attendance:

Directors Present: Joanne Fletcher
Hayes McCoy
Ed Danielson
Zack Harmon
Matt Gilman

Directors Absent: None

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Public: None
Media: None

GENERAL MEETING:

1.0 Call to Order: Chairman, Hayes McCoy called the meeting order at 7:34am
Adjustments to the Agenda: None

2.0 Communications: None

3.0 Consent Agenda:

**Approval of the General Board Meeting Minutes from March 13, 2018
Acknowledgement of Receipt of March Financial Summary**

Zach Harmon made a motion to pass the consent agenda as presented with a correction to the March minutes. Matt Gilman's name was spelled incorrectly. Matt Gilman seconded the motion. Motion passed unanimously.

4.0 Action Agenda Items:

Appoint Budget Committee Member:

No applications have been submitted for the one open position.

Approval of Resolution #5 2017-18 Line of Credit:

Katie Hammer mentioned that the district's line of credit is up for renewal and she will need approval from the board to renew it if they choose to. Matt Gilman made a motion to approve the line of credit renewal. Joanne Fletcher seconded the motion. Motion passed unanimously.

5.0 Other Business:

Tetherow Crossing Draft Plan:

Katie Hammer said she and the architect met with the county last Friday to see if there were any issues that needed to be addressed. Katie gave an overview of the land use applications that would be required and a cost estimate for these. The first step is to verify the legal lot of record.

Katie also talked about the septic system and the need to do a flood plain survey.

She also said that direction on the roof is needed. The board discussed the feasibility of keeping the character of the roof or modernizing it. Board members would like to see the character of the roof maintained if possible. Discussion included possible fundraising. Zach Harmon asked if Margaret Maffai would be able to provide proposals outlining the potential of what could be raised, grants she will be pursuing and a preliminary budget. Joanne Fletcher also asked if the board could be provided what the insurance costs would be due to the house being in the flood plain.

Community Center:

Katie Hammer and Hayes McCoy spoke about the traffic due diligence study report. Ed Danielson spoke about building on the 35th street property. Zach Harmon spoke about community support and doing a survey sooner rather than later. Ed Danielson mentioned would like a meeting with a survey consultant.

6.0 Public Comments: None

7.0 Board and Staff Comments:

Aquatic Director, Jessica Rowan said she is getting ready for summer and that the underwater egg hunt was well attended. She also said she will be doing another lifeguard training in June.

Recreation Manager, Mike Elam said they are getting ready for summer as well. Softball registration is still going and spring youth soccer has started.

Executive Director, Katie Hammer said that the school district is reevaluating their partnership levels and fee structure and it could impact our programs. They will begin charging janitorial fees when we use their facility on non school days.

Matt Gilman spoke about the showers in the locker rooms at the swim center

Zach Harmon said he will not be at the budget meeting on Thursday.

Hayes McCoy said that he had received an email from the Mayor asking him to attend a forum but he is unable to attend and wanted to see if another board member could go in his place. Matt Gilman indicated that he might be available.

Katie and the board also discussed board email solutions. Discussion regarding this will continue at a later date.

8.0 Adjournment:

Hayes McCoy adjourned the meeting at 8:49am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon