



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, June 14, 2022, at 7:30am.

Attendance:

Directors Present: Matt Gilman
Kevin Scoggin
Ed Danielson

Directors Attending
Virtually: Mercedes Bostick-Cook

Directors Absent: Zack Harmon

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Media: None

Public Attending
Virtually: Maria Ramirez, City of Redmond Parks Planner, Project Manager

Budget Hearing:

1. Call to Order:

Matt Gilman called the Budget Hearing meeting to order at 7:35am. There weren't any comments from citizen regarding the fiscal year 2022-23 budget.

The Budget Hearing adjourned at 7:37am

GENERAL MEETING:

2. Call to Order:

Matt Gilman called the general meeting to order at 7:37am

Adjustments to the Agenda: None

3. Communications: None

4. Consent Agenda:

Approval of the General Board Meeting Minutes from May 10, 2022,
Kevin Scoggin made a motion to approve the board minutes as presented. Ed Danielson seconded the motion. Motion passed unanimously.

Acknowledgment of Receipt of May 2022 Financial Summary:

Kevin Scoggin made a motion to approve the consent agenda as presented. Ed Danielson seconded the motion. Motion passed unanimously.

5. Action Agenda Items:

Katie Hammer said she is requesting an increase in the overall budget by \$20,000 which will increase the park fund by \$20,000. She said she is recommending this request because of the difficulty in finding a truck to purchase for the parks department. The dealers that do the state contracting have trucks in stock but not have state contract trucks in stock. She wants to increase next year's budget in case we must purchase the truck after July. Katie added that she did increase the beginning fund balance of the park fund as well. This increase meets the local budget law requirements for changes to the budget after it is approved by the committee.

Resolution #6 Declaring the Tax Rate for the 2022-23 Fiscal Year, Resolution #7 Adopting the Fiscal Year 2022-23 Budget, Resolution #8 Appropriations for the Fiscal year 2022-23 Budget Kevin Scoggin made a motion to pass Resolutions 6, 7 and 8 as stated. Ed Danielson seconded the motion. Motion passed unanimously.

6. Discussion Items:

Upcoming Events:

Katie said we are hosting our July 4th event at the High Desert Sports Complex. It will be very scaled down from previous years. We will have bubble soccer, bounce houses, old fashioned games and live music. She added that the BMX track will be open as well. Our next event will be the Rock Chuck Open Pickleball Tournament July 8 -10. She said registration numbers are growing. There are already 126 registered.

Pickleball Club:

Katie reported that there was a meeting with the pickleball representatives last week. She said they are trying to form a club because the sport needs an organization in Redmond. We are partnering with the city and a group of pickleball players to form the club to help organize it and guarantee court space while leaving space open for the community.

Building Planning:

Katie said she is working with a bond consultant who is reviewing the rate he gave us in February to verify that it hasn't changed. Katie spoke about messaging the bond rate to the community. Katie also said that we are in the process of developing materials, but they won't be finalized until we get our bond numbers, so we won't kick ours off until August. Matt Gilman said the PAC will be holding a fundraising event at Wildride on Wednesday. He said this will be the first community outreach for marketing. Katie also said that all our materials will be reviewed by the Secretary of State for neutrality.

7. Public Comments: None

8. Board & Staff Comments:

Mike Elam, Recreation Manager, said adult softball is up and running. He said summer program registrations numbers are up, overall; UK soccer has 95 registered and seven coaches are coming. He said the football and basketball camps are full. He said fall soccer numbers are up and still time before the deadline. He said the Redmond football camp was a success too.

Jessica Rowan, Aquatic Director, said that we are running at capacity for programming. She said we are experiencing a staff shortage and its difficult to have enough staff to cover programming such as recreation swim to run at capacity. She said we have a new coach for RACE, he was a coach in Bend for three decades and has been very well received by swimmers and families. She said that we are not able to run the Jay Rowan Memorial Swim meet this year due to the lack of officials. She said we will be running the water polo jamboree in August. Katie added that pool is open normal hours except for Sundays. We are hopeful that we can operate at normal hours but if staffing challenges continue, we will have to have conversations regarding operating hours. We currently have supervisory staff working one or two 13-hour days and they are getting tired.

Katie Hammer, Executive Director, gave a brief update on Margaret Maffai's activities. We did have our Tetherow event. We also just received a grant to do the free STEM activities this summer. Matt also asked how Beth Asigri is doing in her role with payroll. Katie responded that she is doing well. Katie also said that the 35th street sign has been designed and she has sent the designer the renderings and it will be ready within the next couple of weeks.

Kevin Scoggin echoed that staffing challenges are prevalent. Kevin also asked how rentals at Pleasant Ridge Community Hall and Katie responded that we have rentals every weekend and is used by several nonprofits a few times a month, during the week.

Ed Danielson asked how the demolition of the building on Canal. Katie said the city is awarding contracts this evening. We did get our estimate from the city and our cost is going to be just under \$12,000.

Vicki Osbon, Administrative Services Manager, said she just hired two seasonal positions for the kiosk at Centennial Park. She also mentioned that one of staff gave his two weeks' notice and his last day is this week, and she did hire a new high school student. She said she has been working with RPA for program registration. RPA received a grant for their students to participate in activities and they reached out to help them get their students registered. They are participating in a lot of our activities. We will invoice them in July.

9. Adjournment:

Matt Gilman adjourned the meeting at 8:25am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon