





## TABLE OF CONTENTS

General Board Meeting Agenda.....	pg 4
July 12, 2022 General Board Meeting Minutes .....	pg 5
Financial:	
July Financial Summary .....	pg 9
Action Agenda Items:	
Discussion Items:	



Redmond Area Park and Recreation District  
465 SW Rimrock Way  
Redmond Oregon 97756  
541-548-7275  
[www.raprd.org](http://www.raprd.org)

## GENERAL BOARD MEETING AGENDA

August 9, 2022

7:30am

This meeting will take place in person at the Cascade Swim Center, 465 SW Rimrock Way, Redmond. Virtual access is available using the following link:

<https://meet.goto.com/704458941>

You can also dial in using your phone.

Toll Free: 1 877 309 2073

Access Code: 704-458-941

### AGENDA

**1. Call to Order**

Adjustments to the Agenda

**2. Communications** (Comments by Citizens are Limited to 3 Minutes)

**3. Consent Agenda**

Approval of the General Board Meeting Minutes from July 12, 2022

Acknowledgement of Receipt of July Financial Summary

**4. Action Agenda Items**

**5. Discussion Items**

Proposed Community Recreation Center

**6. Public Comments**

**7. Board/Staff Comments**

**8. Adjournment**

Public Comments will be taken during the meeting. Those wishing to speak should sign up on the sheet provided. Comments by citizens are limited to five minutes. **Speakers will be called in order of sign up. Our meetings are recorded.** Accessibility requests must be made to Administrative Services Manager, Vicki Osbon at 541-548-7275 or by email at [vicki.osbon@raprd.org](mailto:vicki.osbon@raprd.org) at least 72 hours prior to any public meeting. **This is a no-smoking facility.**



Redmond Area Park and Recreation District  
465 SW Rimrock Way  
Redmond Oregon 97756  
541-548-7275  
[www.raprd.org](http://www.raprd.org)

**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, July 12, 2022, at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Ed Danielson  
Kevin Scoggin  
Mercedes Bostick-Cook

Directors Attending  
Virtually:

Directors Absent: Zack Harmon

Staff: Katie Hammer, Executive Director  
Jessica Rowan, Aquatic Director  
Mike Elam, Recreation Manager  
Vicki Osbon, Administrative Services Manager

Media: None

Public Attending  
Virtually: Maria Ramirez, City of Redmond Parks Planner, Project Manager

**GENERAL MEETING:**

**1. Call to Order:**

Matt Gilman called the meeting to order at 7:32am

**Adjustments to the Agenda:** None

**2. Communications:** None

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from June 14, 2022, Ed Danielson made a motion to approve the board minutes as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Acknowledgment of Receipt of June 2022 Financial Summary:

Kevin Scoggin made a motion to approve the consent agenda as presented. Ed Danielson seconded the motion. Motion passed unanimously.

**4. Action Agenda Items:**

Election of Officers for Fiscal Year 2022-23:

Ed Danielson made a motion to elect Matt Gilman as Board Chair and Kevin Scoggin as Board Vice Chair. Motion passed unanimously.

Resolution #1 2022-23 A Resolution of Redmond Area Park and Recreation District Calling a Measure Election for General Obligation Bonds; and Related Matters:

Kevin Scoggin made a motion to approve Resolution #1 as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Resolution #2 2022-23: A Resolution Calling for an Election Within Redmond Area Park and Recreation District (Deschutes County, Oregon). Referring to the Voters a Measure imposing a 5-Year Local Option Levy for Operations and Adopting a Ballot Title:

Katie Hammer explained the levy on the ballot is for 5-year operations and the building is estimated to open in Fall 2025. Funds would be collected during that time and put aside for operations until the facility opens. Kevin Scoggin made a motion to approve Resolution #2 as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

**5. Discussion Items:**

Meeting days/times for Fiscal Year 2022-23:

Matt Gilman asked if the current times are working for the board members. All agreed to keep the meeting days/time as they are.

**6. Public Comments:**

7. Maria Ramirez, City of Redmond Parks Planner, Project Manager, asked if there was a potential with the bond and levy if one could pass and not the other. Katie responded that if the bond passed and levy did not, the district would move forward. If the reverse happened, then the board would have to decide whether or not funds would be collected. The directors present indicated that they would not collect the levy if it passed, and the bond did not.

**8. Board & Staff Comments:**

Matt Gilman said that this is the busiest time of year for RAPRD. He said the perseverance of staff, being able to provide the programming and in addition the 4<sup>th</sup> of July event. He said that he heard from the public that it was successful. He also said this weekend we had the Rock Chuck Open Pickleball Tournament at Sam Johnson Park. It was a very well-run event. We had double the amount of people this year and it was doubly successful. He said that it feels good to be a part of this organization. We also have a new program in the form of a pickleball club. He added he is also the chair of the political action committee, and he would like to see another board member attend.

Mercedes Bostick-Cook asked Mike Elam if the new soccer nets were received. Mike said we have part of the order. Mercedes also added that she appreciated the email from Kris Davis with the soccer numbers.

Mike Elam, Recreation Manager, said he excited about program numbers. UK soccer numbers maxed out and they added an afternoon camp. Soccer numbers are up as well with a week left of registration. He added that we have coaches for soccer, but we still need referees.

Jessica Rowan, Aquatic Director, said that we are at capacity with swimming for programs and very large waitlists and there is some frustration from the community. She said that when we host high school swimming it cuts into regular pool programming. We are leveling out with new lifeguard staff. She added that she is doing a communications training with her staff so there are positive interactions with our customers. Jessica said that our new swim team coach is also doing well, and swim team numbers are up. Jamboree will also be held in August, and it is the biggest type of event in the state.

Katie Hammer, Executive Director, said the Old-Fashioned July 4th event was good but it was a little challenging to be at the High Desert Sports Complex. We had about 1400 people at our event. She said she is also starting to give presentations for the bond and has two scheduled today with the Chamber and with City Council this evening. She said that there will be opportunities for board members to attend presentations,

**9. Adjournment:**

Matt Gilman adjourned the meeting at 8:21 am.

---

Board Chair, Matt Gilman

---

Recording Secretary, Vicki Osbon

Redmond Area Park and Recreation District  
Financial Summary  
July 31, 2022

**Summary**

July 31, 2022 is 8.0% of the 2022/2023 budget year.

**Financial Performance By Fund**

<b>General</b>			
Resources (% of 22/23 Budget)	0%	Resources change from FY 21/22	-87%
Expenditures (% of 22/23 Budget)	5%	Expenses change from FY 21/22	-28%

	YTD FY Jul 21/22	YTD FY Jul 22/23	2022/2023 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 61,938	\$ 7,801	\$ 1,829,000	0%	4.0%
Personnel Services	\$ 31,958	\$ 34,955	\$ 436,000	8%	8.0%
Materials & Services	\$ 25,739	\$ 6,354	\$ 230,300	3%	11.0%
Debt Service	\$ -	\$ -	\$ 98,000	0%	0.0%
Capital Outlay	\$ -	\$ -		0%	0.0%
Transfers & Contingency	\$ -	\$ -	\$ 1,140,000	0%	0.0%

<b>Aquatic</b>			
Resources (% of 22/23 Budget)	10%	Resources change from FY 21/22	-64%
Expenditures (% of 22/23 Budget)	8%	Expenses change from FY 21/22	49%

	YTD FY Jul 21/22	YTD FY Jul 22/23	2022/2023 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 54,714	\$ 19,675	\$ 192,500	10%	30.0%
Personnel Services	\$ 44,290	\$ 55,653	\$ 751,100	7%	7.0%
Materials & Services	\$ 13,489	\$ 12,726	\$ 190,700	7%	7.3%
Debt Service	\$ -	\$ 17,899	\$ 35,800	50%	0.0%
Capital Outlay	\$ -	\$ -	\$ 57,000	0%	0.0%

<b>Redmond Aquatic Club Eels (RACE)</b>			
Resources (% of 22/23 Budget)	5%	Resources change from FY 21/22	-16%
Expenditures (% of 22/23 Budget)	11%	Expenses change from FY 21/22	179%

	YTD FY Jul 21/22	YTD FY Jul 22/23	2022/2023 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 3,884	\$ 3,270	\$ 66,000	5%	6.0%
Personnel Services	\$ 2,193	\$ 5,046	\$ 55,850	9%	6.0%
Materials & Services	\$ 1,784	\$ 6,031	\$ 42,000	14%	5.0%



### Financial Performance By Fund

Programs			
Resources (% of 22/23 Budget)	12%	Resources change from FY 21/22	-66%
Expenditures (% of 22/23 Budget)	12%	Expenses change from FY 21/22	46%

	YTD FY Jul 21/22	YTD FY Jul 22/23	2022/2023 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 80,897	\$ 27,773	\$ 235,000	12%	42.0%
Personnel Services	\$ 21,124	\$ 19,921	\$ 317,500	6%	7.0%
Materials & Services	\$ 16,559	\$ 34,921	\$ 156,250	22%	14.0%
Capital Outlay	\$ -	\$ -	\$ -	0%	0.0%

Parks			
Resources (% of 22/23 Budget)	11%	Resources change from FY 21/22	16%
Expenditures (% of 22/23 Budget)	6%	Expenses change from FY 21/22	10%

	YTD FY Jul 21/22	YTD FY Jul 22/23	2022/2023 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 147	\$ 171	\$ 1,500	11%	11.0%
Personnel Services	\$ 9,694	\$ 12,751	\$ 151,700	8%	7.0%
Materials & Services	\$ 3,890	\$ 2,154	\$ 52,700	4%	8.0%
Capital Outlay	\$ -	\$ -	\$ 45,000	0%	0.0%

## Year to Date Comparison by Program Category

### YTD Detail

#### Property Tax Collections

FY 22/23 (Current)	-
<b>FY 22/23 (Budget, current yr)</b>	<b>1,750,000</b>
FY 21/22	-
FY 20/21	-
FY 19/20	-

### Resources/Expense Detail

#### Pool Activities

##### Pool Activities Resources

FY 22/23 (Current)	2,741
<b>FY 22/23 (Budget, current yr)</b>	<b>75,000</b>
FY 21/22	29,092
FY 20/21	8,728
FY 19/20	10,581

##### Pool Activities Expenses

FY 22/23 (Current)	249
<b>FY 22/23 (Budget, current yr)</b>	<b>12,000</b>
FY 21/22	2,021
FY 20/21	340
FY 19/20	2,435

#### Youth Sport Leagues

##### Youth Sports League Resources

FY 22/23 (Current)	24,559
<b>FY 22/23 (Budget, current yr)</b>	<b>119,500</b>
FY 21/22	55,109
FY 20/21	9,818
FY 19/20	28,613

##### Youth Sports League Expenses

FY 22/23 (Current)	2,796
<b>FY 22/23 (Budget, current yr)</b>	<b>65,000</b>
FY 21/22	2,054
FY 20/21	575
FY 19/20	2,032

Note: Youth Sports League include: Youth Basketball, Youth Football, Flag Football, Youth Soccer and LaCrosse

#### Enrichment Resources

##### Enrichment Resources

FY 22/23 (Current)	1,105
<b>FY 22/23 (Budget, current yr)</b>	<b>24,000</b>
FY 21/22	11,251
FY 20/21	2,789
FY 19/20	2,925

##### Enrichment Expenses

FY 22/23 (Current)	3,802
<b>FY 22/23 (Budget, current yr)</b>	<b>16,000</b>
FY 21/22	4,562
FY 20/21	2,661
FY 19/20	20,111

## Fitness

<b>Fitness Resources</b>	
FY 22/23 (Current)	366
<b>FY 22/23 (Budget, current yr)</b>	<b>20,000</b>
FY 21/22	926
FY 20/21	1,327
FY 19/20	4,226

<b>Fitness Expenses</b>	
FY 22/23 (Current)	413
<b>FY 22/23 (Budget, current yr)</b>	<b>6,000</b>
FY 21/22	11
FY 20/21	19
FY 19/20	2,032

Note: Fitness classes are held at the Senior Center.

## Adult Sport Leagues

<b>Adult Sport League Resources</b>	
FY 22/23 (Current)	0
<b>FY 22/23 (Budget, current yr)</b>	<b>15,000</b>
FY 21/22	0
FY 20/21	0
FY 19/20	0

<b>Adult Sport League Expenses</b>	
FY 22/23 (Current)	300
<b>FY 22/23 (Budget, current yr)</b>	<b>10,000</b>
FY 21/22	426
FY 20/21	0
FY 19/20	490

Note: Adult Sport Leagues include, Adult Softball and Adult Basketball.

Updated 8/1/2022