

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, March 14, 2012 at 6:35 am.

Attendance:

Directors: Hayes McCoy, Chair, Cale Pearson, and Heather Cassaro

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Vicki Osbon, Office Assistant, Julane Price Youth Sports/ Fitness Coordinator

Public:

Media: Trish Pinkerton, Redmond Spokesman

1.0 Call to Order Hayes McCoy called the meeting to order at 6:35 am.

Adjustments to the Agenda – None

2.0 Communications – None

3.0 Consent Agenda

Approval of the General Board Meeting February 8, 2012, Approval of Workshop Minutes of February 22, 2012, Approval of February Invoices, Acknowledgement of Receipt of February Financial Reports – Cale Pearson made a motion to approve the consent agenda as presented. Heather Cassaro seconded the motion. Motion passed unanimously.

4.0 Action Agenda Items

Appoint Budget Committee Members – Katie Hammer has met with an interested person who is filling out an application.

Approval of Lease between City of Redmond and Raprd – Hayes McCoy spoke about the lease agreement and said an adjustment is needed to reflect the lease start date. Katie Hammer said that the lease was approved by City Council. Discussion included

Katie approving of the lease, sending it to SDAO, any needed modifications to our insurance coverage, removal of the house, if the septic system was tied to the city sewer system and if it would be sufficient, Heather Cassaro made a motion to approve the lease and make modifications to the date if needed. Cale seconded.

5.0 Committee Reports

Cascade Aquatic Club – Jessica Rowan spoke about the CACPAC meeting on March 5, 2012. Discussion at the meeting included volunteer hours and the billing process for those that have not met the required amount volunteer time. Jessica said that they are right on course with the new structure that was put in place. Jessica also said that there is a new chair person in place.

7.0 Other Business (Discussion Items)

Activity Center – Katie Hammer included a memorandum in the board packet that had strategies for the move into the new Activity Center. Hayes McCoy, Cale Pearson and Katie Hammer met with the owner of the current facility to discuss rental options after the current lease is up in June. She is open to a month to month lease option. Hayes McCoy, Mike Elam, and Cale Pearson are in agreement with option number three which is to enter into a month to month lease option and operate all programs there. Hayes questioned if we do a month to month lease, who would be responsible to pay the property taxes. Katie responded that she assumes because our lease amount would increase and we would only be in the building a few months the property owners would be responsible for payment of taxes. We will probably move into the Nautilus facility in September. Heather Cassaro asked if that would be soonest we could move out of our current facility. Katie responded because of the timeline that would make the most sense. Katie also spoke about incentives for contractors to complete the project. The earliest construction could start would be June 1. Cale asked about a disruption in services becoming an issue and Katie responded that a disruption would be avoided if we stay in our current facility. Heather asked if we were staying open during the time that we move, and suggested that a couple full days be taken to move so that there is no overtime of staff hours. The board is in agreement that option three was the best.

8.0 Public Comments – None

Board and Staff Comments – Julane Price said that fitness and sports are going great. We have finished registration for soccer and it was doing well. Cale asked if we had the numbers and Julane and Katie passed them out from 2005 to current. Heather Cassaro asked about if the need of scholarships for soccer has risen. She would like to see how many registrations taken were scholarships. Katie asked if she specifically wanted soccer and Heather responded yes she would like that. Heather also asked if we had numbers for RUSH because we partnered with that organization. Katie asked Julane if RUSH shared them. Julane responded that she didn't have them but she knows that from speaking with the other organizations that numbers are down across the board. Julane

has also met with elementary school PE teachers and they were open partnering with the park district. Cale Pearson asked what schools she went to. Julane responded that she was at John Tuck, Tom McCall and Terrebonne. Heather Cassaro asked about talking with teachers to coincide visits with teacher curriculum. Julane said that the schools will include information on RAPRD activities in the school newsletters too. Cale asked if we knew if registration numbers increased after handing out the flyers. Julane responded that there were parents that came in with the flyers in hand but no real way to track the numbers that way. Cale asked about how RUSH grouped their kids, if they can play up. Mike Elam responded that we don't know the rules for RUSH.

Jessica Rowan spoke about swim lesson numbers picking up for spring. Swim lessons being most important program that we have out of this facility and her goal of having all children taking swim lessons. She is running a supervisor training course and going through an application and hiring process and maybe gaining some new supervisors from that program, maintaining the level of professionalism and quality that the lesson program has been building over the years. Jessica also discussed that the ADA compliance date is tomorrow. Jessica is half way through the plan. Katie Hammer said that we are required to have a plan in place and that we will have one and it can be modified. Jessica said that lift has not arrived and the spa will be made compliant during shut down. We really are at an advantage with this facility considering the age of it. Cale asked about numbers for swim lessons. Jessica responded that numbers are growing.

Katie Hammer said because of time constrictions that she is going to type of summary for the board of what she has been working on.

Mike Elam said budgets are done and they are excited about the move to the new Activity Center. Our partnership with RUSH has been good. Feedback from parents indicated that they liked playing in other cities.

Adjournment – Hayes McCoy adjourned the meeting at 7:28 am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon