



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, February 13, 2024, at 7:30am.

Attendance:

Directors Present: Matt Gilman
Lena Berry
Mercedes Bostick-Cook
Kevin Scoggin
David Rouse

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager; Jessica Rowan, Aquatic Director; Mike Elam, Recreation Manager

Media: None

Public Attending: Chad Franke, HMK, Maria Ramirez, City of Redmond Parks Planner/Project Manager

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:30am
Adjustments to the Agenda: None

2. Communications: None

3. Consent Agenda:
Approval of the General Board Meeting Minutes from January 9, 2023,
Acknowledgement of Receipt of December Financial Summary:

Katie Hammer explained that corrected minutes were sent out Sunday. Lena Berry made a motion to approve the general board meeting minutes of January 9, 2024, and acknowledgement receipt of January financial summary as presented. Kevin Scoggin seconded the motion. Motion passed unanimously.

4. Action Agenda Items:

Approval of Memorandum of Understanding between Redmond Senior Center and RAPRD:

Katie Hammer said that we have an MOU with the Redmond Senior Center that was signed in 2021 that is revisited annually but hasn't been. Katie said that the hourly rate was discounted to \$10 per program hour for RAPRD because we are consistent. Because we are running fitness classes, we are incurring additional electricity costs. The senior center is unable to sustain that fee. They have asked that the rate increase to \$25 per program hour. Katie, Mercedes Bostick-Cook, and Lena Berry met with 2 senior center board members and their operations manager, and it was a positive meeting. The partnership is valued by both organizations.

Katie and Mike Elam then met with Teresa Brown, Fitness Coordinator, and spoke about class numbers and cost recovery goals. Teresa will be evaluating fitness class attendance every six weeks and if they are not close to cost recovery she will make changes. Katie also said that when they are doing the budget for next year, she will propose an increase in fees for all facilities and programs. Katie explained that we need to have a conversation about increasing fees because once the new facility opens, there will be an increase to use the facility. David Rouse moved to approve the memorandum of understanding between the Redmond Senior Center and RAPRD. and review the increase in fees. Motion approved unanimously.

5. Discussion Items

Community Recreation Center Update

Chad Franke spoke about the financials through December 31, 2023. He spoke about the revenue budget, the unallocated premium that was moved over to match the SD estimate, constructions costs and contingencies. He said that the general contractor and architects also carries contingencies and explained what would come out of those funds if there was an error. Chad talked about the benefits of bringing in trade partners early to help keep costs controls in line. He also said they just finished 100% design development and those documents were sent out for review to the commissioning agent, the envelope consultant and the design team. He said they will have a page turn on Monday.

Chad also spoke about community outreach and said the website is updated. He said they post on Facebook, Instagram and LinkedIn. He said he will do a project schedule post and will look into adding a new tab on the website for FAQ's about the project. Chad also discussed a change to include additional showers in the locker rooms.

6. Public Comments:

Maria Ramirez, City of Redmond Parks Planner/Project Manager said they signed a consultant and will do a kickoff with a task force later this month for the master plan.

She said their timeline anticipates adoption of the updated plan in December 2024.

7. Board & Staff Comments:

Jessica Rowan, Aquatic Director, said that the fan over the pool will be fixed on Wednesday. She said that the pool schedule is changing because high school swim season is over. She said there is a new American Red Cross program that she and her staff going through.

Mike Elam, Recreation Manager, said soccer registration is going through February 19th. There is a new lacrosse youth organization, and he is meeting with them next week to see about a partnership. Adult softball registration is starting and there will be three leagues. Adult basketball is going now and there are 5 teams. He said that we are the only adult league in Central Oregon. He said that the Rock Chuck pickleball club is going and there are 26 registered for the tournament. They added a new money ball that is open play for a new aspect on the tournament this year. Mike said that there has been almost \$12,000 in sponsors for the golf tournament and donations for silent auctions are coming in.

Katie Hammer, Executive Director, said the ice rink has closed for the season due to mechanical issues. She asked if anyone had questions about the rodent control at the HDSC and Tetherow crossing. She said the traps will be removed from the HDSC before soccer season. The rodents are causing damage to the fields with holes. She said that we have an agreement with the USDA to monitor and remove the traps as needed. Katie said that the Kiwanis Vintner's dinner is May 17 and RAPRD is the beneficiary again this year.

David Rouse, board member, said that he attended the state of the city address last week and it was good. He also mentioned that the recreation center was one of the community's keystone projects that was spoke about at that event. He said he also attended the SDAO conference this last weekend and it was very good. He spoke about the sessions he attended.

Kevin Scoggin, board member, said he went over the traffic impact analysis. He said it recognized what we already know are problems in the area.

Lena Berry, board member, said at the DURAC meeting that the ice rink was brought up as a priority this year. There is no planning yet, but anyone that has ideas is welcome to attend a meeting.

Vicki Osbon, Administrative Services Manager, said that Jessica's team did really great responding to an emergency in the locker room last week.

8. Adjournment

Matt Gilman adjourned the meeting at 8:39am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon