



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock Way, Redmond, Oregon, May 14, 2019 at 7:30am.

**Attendance:**

Directors Present: Hayes McCoy  
Ed Danielson  
Zack Harmon (arrived at 7:34am)  
Matt Gilman

Directors Absent: JoAnne Fletcher

Staff: Katie Hammer, Executive Director  
Mike Elam, Recreation Manager  
Vicki Osbon, Administrative Services Manager  
Margaret Maffai, Development Director  
Jessica Rowan, Aquatic Director

Media: None

Public: Jon Bullock, Redmond City Council Liaison

**GENERAL MEETING:**

**1. Call to Order:** Hayes McCoy called the meeting to order at 7:30am  
Adjustments to the Agenda: None

**2. Communications:** None

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from April 9, 2019,  
Acknowledgment of Receipt of April Financial Summary: Matt Gilman made a motion to approve the consent agendas as presented. Ed Danielson seconded the motion. Motion passed. (Zack Harmon was absent at the time of vote.)

**4. Action Agenda Items:**

**5. Other Business:**

**Recreation Center**

Matt Gilman discussed being in the final stretch for the bond. He said they will be doing the phone bank tonight and holding up signs on Thursday morning. He said they are still doing Facebook and Instagram posts. Katie Hammer talked about community appearances she and PAC members have made. Zack Harmon asked Jon Bullock if the city has heard any negative feedback regarding the bond from the community. Jon replied that they have not and that the city council has largely been supportive. Zack also asked Hayes McCoy if he has heard any feedback within the community. Hayes responded that he has had positive feedback.

**Executive Director Job Description and Contract Review**

Katie Hammer said that she wanted to give the board an opportunity to review and make any changes necessary to the Executive Director job description and contract. She said that they could review it and let her know if they had any questions.

**6. Public Comments:**

**7. Board Staff Comments:**

Vicki Osbon, Administrative Services Manager, said that we are getting ready to open the kiosk and hiring new staff.

Mike Elam, Recreation Manager, said he is getting ready for adult softball. He added that registration ends on April 19<sup>th</sup>,

Jessica Rowan, Aquatic Director, said they are getting the outside pool ready to open and that the solar is up, too. She said she has gotten a preliminary report on the roof. She said the structure is good but there is concern they that in the event of high winds it could harm the roof. Jessica added that she has seen good support for the bond.

Katie Hammer, Executive Director, said that she has given the budget committee three different scenarios depending on whether the bond passes or not. She is working on a partnership between the district and St. Charles. Zack Harmon asked if the audit has been resolved. Katie responded that it has not been resolved yet. Zack asked if we were going out for an RFP for a new accountant. Katie responded yes.

Matt Gilman said the bond is a community issue. He is trying to communicate to the public to see the positive side of building a community center.

Hayes McCoy asked if the paperwork for the annexation had been submitted to the city. Katie responded yes. He also asked if Katie had talked with ODOT. Katie responded that she is in communication with them.

**8. Adjournment:**

Hayes McCoy adjourned the meeting at 8:25am.

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Chairperson, Hayes McCoy

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Recording Secretary, Vicki Osbon