

**. REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, August 14, 2018 at 7:30am.

Attendance:

Directors Present: Joanne Fletcher
Hayes McCoy
Ed Danielson
Zack Harmon

Directors Absent: Matt Gilman

Staff: Katie Hammer, Executive Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Public: None
Media: None

GENERAL MEETING:

1.0 Call to Order: Hayes McCoy called the meeting order at 7:37am

Adjustments to the Agenda: None

2.0 Communications: None

3.0 Consent Agenda:

Approval of the General Board Meeting Minutes from July 10, 2018

Acknowledgement of Receipt of July Financial Summary-

Joanne Fletcher made a motion to pass the consent agenda as presented. Ed Danielson seconded the motion. Motion passed unanimously.

4.0 Action Agenda Items:

Award Contract for Public Opinion Research Services Consultant:

The district received request for proposals from Nelson, Campbell DeLong Resources, Inc. and Wright Public Affairs. The board members discussed the advantages and disadvantages of each consulting firm, messaging, additional services provided, polling

and each firm's experience. Joanne Fletcher made a motion to award the contract for public opinion research services contract to Wright Public Affairs excluding the focus group study. Zack Harmon seconded the motion. The motion was amended to clarify that the approval for contract is task based, and there needs to be a clause in it stating that the second survey will only be completed if the results of the first survey justifies an additional one. Motion passed unanimously.

5.0 Other Business: None

6.0 Public Comments:

Tetherow Crossing Park– Katie Hammer said the water has been turned on and staff is working on a time frame for replanting the grass. Katie also talked about the removal of the bike jumps at the park on Hemlock in October. She also spoke about the park districts licensee agreement with the county as they are exploring transferring ownership of some property to another agency. The change won't impact our trails but will adjust the area included in the current license.

7.0 Board and Staff Comments:

Mike Elam, Recreation Manager, said that we have 65 teams for soccer and that we have about 650 participants. He said that they are gearing up for the transition into fall. He talked about the classes they have had to cut back for summer. He said that Tyler Best has been doing a great job with enrichment programming and representing the district at some special events in the community. Mike said they are still working on field and gym space approvals with the school district.

Vicki Osbon, Administrative Services Manager, said that she and Denise Maich, Assistant Aquatic Director hosted the staff BBQ in July.

8.0 Executive Session:

The RAPRD Board of Directors entered into an executive session under ORS192.660 (2) (i) to discuss the Executive Director Evaluation at 8:46am. The Board of Directors returned to general meeting at 9:11am.

9.0 Action(s) as a result of Executive Session:

Zack Harmon made a motion to increase the executive director's salary six percent. Joanne Fletcher seconded the motion. Motion passed unanimously.

Hayes McCoy adjourned the meeting at 9:15 am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon