



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, April 18, 2023 at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Kevin Scoggin  
Zack Harmon  
Ed Danielson  
Mercedes Bostick-Cook

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director  
Vicki Osbon, Administrative Services Manager, Mike Elam,  
Recreation Manager

Media: None

Public Attending: David McKay, HMK, Maria Ramirez, City of Redmond Parks Planner/  
Project Manager, Julie Lovrien, City of Redmond Public Works,  
Louie Arzaga, Lena Berry

**GENERAL MEETING MINUTES**

**1. Call to Order:** Matt Gilman called the meeting to order at 7:30am  
**Adjustments to the Agenda:** None

**2. Communications:**

Lena Barry commented that she has heard from fitness participants at the senior center that they would like softer mats, like ones that were at the Activity Center to help with their knees during classes.

### **3. Consent Agenda:**

Approval of the General Board Meeting Minutes from March 14, 2023.

Acknowledgment of Receipt of March Financial Summary:

Kevin Scoggin made a motion to approve the consent agenda as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

### **4. Action Agenda Items:**

#### **4.a Public Hearing**

Approval of Alternative Contracting Method (Resolution #8):

David McKay discussed the alternative contracting method, which allows work to begin about three months earlier. David said they are recommending CM/GC, (Construction Manager/General Contractor) for the contracting method. David talked about the process of selection including issuing an RFP for a CM/GC, the qualification selection process, responsibilities and the CM/GC would integrate into the design team early. He explained that they would help with constructability, cost estimating and with scheduling, bringing the perspective of a contractor to help have a better refined building. Zack Harmon made a motion to approve resolution 8, alternative contracting method. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

#### **4.b General Action Agenda Items**

Approval of Architect Contract for Community Recreation Center:

Katie Hammer asked the board to authorize herself or Matt Gilman to enter into contract with Barker Rinker Seacat with a not to exceed amount. David McKay said that the contract is still in negotiations. Kevin Scoggin made a motion that Katie Hammer, Executive Director, enter into an agreement for contract with Barker Rinker Seacat for architect services for community recreation center with the not to exceed amount of \$3,232,740. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Approval of IGA between the City of Redmond and RAPRD for the Centennial Park Spray Pad and Operations:

Katie Hammer said that our aquatics staff will be adding the kiosk to their summer schedule for the backwash and maintenance schedule. Katie added that staffing the kiosk gives us exposure to the community. Zack Harmon made a motion to approve the IGA between the City of Redmond and RAPRD for the Centennial Park Spray Pad and Operations. Kevin Scoggin seconded the motion. Motion passed unanimously.

### **5. Discussion Items:**

General Obligation Bond Sale Update

Katie Hammer said in January the board passed a resolution for the district to move forward with the general obligation bond sale. Katie said that David Ulbricht, our municipal securities advisor, submitted a RFP last month for under writing services. We received four proposals from firms that bid on the underwriting services. Katie said that she is recommending the firm that has the least total underwriting costs, which is Piper Sandler. Katie added that they will be notified today. She said that once they are notified the district will start the process of obtaining a credit rating and Piper Sandler will help with that process and then determine an investment strategy for the bonds if needed.

## **6. Public Comments:**

Maria Ramirez, City of Redmond Parks Planner Project Manager, said that they have completed a feasibility study with research students from OSU Cascades and the University of Wyoming on the dry canyon trail. The information they collected was specific to trail counts, and amenities being used and different user groups. They will put together a preliminary report and she will share it with Katie Hammer. She also gave an update on the grand opening of Quartz Park on May 15. Ed Danielson, Board Member, asked about disk golfing and expanding places to do that. Maria responded that during the study they did speak about where they could expand the disk golf area.

## **7. Board & Staff Comments:**

Mike Elam, Recreation Manager, said that spring soccer is going well. Softball registration just ended on the 14<sup>th</sup>. He said that next year he would like to do an adult kickball league since we have an open day during the week during the softball season. Zack Harmon, Board Member, asked what soccer numbers were this spring. Mike responded we are around 832. He mentioned that Kris Davis, Sports Coordinator, would like to see 1000 kids registered for fall soccer.

Jessica Rowan, Aquatics Director, said that we are currently having mechanical issues with our boiler, and is working to get the pool back up and running. She said that going into next year she is planning to adjust the time for school programming to midday to work around the transportation challenges.

Vicki Osbon, Administrative Services Manager, said that she and Jessica Rowan attended the Redmond High School career day.

Matt Gilman, Board Member, said that they are continuing to meet as a pickleball club and there is a lot of interest. Matt said that new wind screens are being ordered and that he and Mike will measure them this week so Mike can get them ordered. He added that there is a new pickleball facility opening by the airport in the late summer. Matt said that a sign will be hung up at Sam Johnson pickleball courts for the Rock Chuck open in July and that registrations are open now.

Mercedes Bostick-Cook, Board Member, thanked Mike Elam and Kris Davis for the youth sports opportunities and thanked them for bringing Jordan Kent to Redmond and running a camp here. She also mentioned that she appreciates the growth of youth sports in Redmond.

Zack Harmon, Board Member said that youth sports are always fun in the spring. He said that his middle child is playing soccer and baseball. He said that he is looking forward to the budget meeting next week.

Kevin Scoggin, Board Member welcomed the board member candidates to our meeting and thanked the staff.

Ed Danielson, Board Member said that he appreciated Mike Elam and Jessica Rowan. He added that he appreciates Jessicas good attitude.

Matt Gilman suggested that the executive director's job performance review be tabled until the May board meeting.

Zack Harmon asked if a special meeting could be scheduled in the next two months to go deeper into the process with HMK. He has additional questions, and he stressed the importance of the board to be knowledgeable. Katie Hammer responded that she will get a special meeting scheduled and that there may be a need for a few special meetings to keep this project moving forward.

Katie Hammer. Executive Director said she is posting for an accounting position this and plans to hire in June. During the month of May, she will need two board members to sign checks while she is filling in for bookkeeping.

**8. Executive Session:** The Executive Session was table until the May meeting.

**9. Action(s) as a result of Executive Session:** None

**10. Adjournment:** Matt Gilman adjourned the meeting at 8:33am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon