



Redmond Area Park and Recreation District
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REDMOND AREA PARK AND RECREATION DISTRICT BOARD OF DIRECTORS MINUTES OF GENERAL MEETING

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, November 13, 2018 at 7:30am.

Attendance:

Directors Present: Hayes McCoy
Ed Danielson
Zack Harmon (arrived at 7:40am)
Joanne Fletcher
Matt Gilman

Directors Absent: None

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Public: John Bullock, Redmond City Council,
Richard Butler, Field of Dreams
Bob Ingram, Field of Dreams

Media: None

GENERAL MEETING:

1.0 Call to Order: Hayes McCoy called the meeting to order at 7:32am
Adjustments to the Agenda: None

2.0 Communications: None

3.0 Consent Agenda:

**Approval of the General Board Meeting Minutes from October 9, 2018
Acknowledgement of Receipt of October Financial Summary-**

Matt Gillman made a motion to pass the consent agenda as presented. Joanne Fletcher seconded the motion. Motion passed. Zack Harmon was not present for vote.

4.0 Action Agenda Items:

Approval of Field of Dreams Lease:

Katie Hammer mentioned that the lease hasn't been adjusted since the board received a draft in October. She also mentioned that members of the Field of Dreams R/C Club may camp on site individually outside of large events on occasion. This isn't addressed in the lease and she will be drafting a letter to the club detailing what is allowed. Joanne Fletcher made a motion to approve the Field of Dreams lease. Matt Gillman seconded the motion. Motion passed unanimously.

Approval of Preventative Maintenance Policy:

Katie Hammer explained this is part of special districts practices. Special districts provided a draft policy which staff modified and was provided in the board packets. Zack Harmon made a motion to approve the preventative maintenance policy. Zack Harmon seconded the motion. Motion passed unanimously.

Approval of Vacation Deferment:

Katie Hammer explained that we have an employee who is requesting a deferment of vacation until when she is on maternity leave in April 2019. Matt Gillman made a motion to approve vacation deferment. Joanne Fletcher seconded the motion. Motion passed unanimously.

5.0 Other Business:

Posters in locker rooms:

Katie Hammer said that there is a non-profit in Bend that is hanging posters for domestic violence and human trafficking and has requested permission to hang them in our locker rooms. Katie asked the board members for their thoughts on this. Zack Harmon asked for a formal list of companies who have hung the posters. Ed Danielson expressed that if this will be done on a trial basis then there should be a time limit on how long they can remain in the locker rooms. Katie Hammer said that she would bring information to the December board meeting. This will be allowed to hang on the community bulletin board until we have more information.

Recreation Center:

Katie Hammer outlined the next steps. Katie Hammer would like to spend the next seven weeks educating the community by conducting an informal community survey using survey monkey and sending out postcards to the community. Katie has also been asked by a local radio company to come out and do a live question and answer session. She is also going to talk to local service agencies. Hayes McCoy would like to have a special board meeting to strategize messaging, direction and marketing. The board decided to meet Friday, November 16 at 2:00pm.

6.0 Public Comments:

Bob Ingram thanked the board for their diligence. He also spoke about the growth their club has experienced.

John Bullock, Redmond City Council, said that he feels the district is on the correct track and the biggest hurdle is the public understanding the difference between the city and the park district.

7.0 Board and Staff Comments:

Mike Elam, Recreation Manager, said he gearing up for winter. Youth basketball and volleyball registration is down. He also said tykes basketball is coming up.

Jessica Rowan, Aquatic Director, just wrapped up water polo season. She said that high school swim team will start shortly. To accommodate the changes in high school practice times we have cut the evening aqua fitness class in the evening down to two evenings a week. Jessica also spoke about possibly implementing rental fees for equipment use by the high school teams because it is so heavily used by the school district teams and the RAPRD is incurring costs to replace it. Zack Harmon asked if there was an arrangement in place for fees. Jessica explained that we charge based on staff expenses and previously the equipment used by both was purchased by both agencies but that hasn't occurred for many years. Jessica also added that the haunted pool party was great and we did hit capacity.

Katie Hammer, Executive Director, said the ice rink is scheduled to open Friday but because of the mild weather the city hasn't yet been able to build the ice. Katie also said she is working with Housing Works for a new partnership with them. They have invited her to do presentations to residents of their facilities and also in the future possibly run programs.

7.0 Adjournment

Hayes McCoy adjourned the meeting at 8:30am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon