



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, December 13, 2022, at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Kevin Scoggin  
Mercedes Bostick-Cook (Attended Virtually)

Directors Absent: Zack Harmon  
Ed Danielson

Staff: Katie Hammer, Executive Director  
Vicki Osbon, Administrative Services Manager  
Mike Elam, Recreation Manager (Attended Virtually)

Media: None

Public Attending: Cat Zwicker, Redmond City Council Liaison  
Barry Maroni, AIC Insurance  
Margi Heater, Price, Fronk & Co  
Maria Ramirez, City of Redmond Parks Planner, Project Manager  
(Attended Virtually)

**GENERAL MEETING MINUTES**

**1. Call to Order:**

Matt Gilman called the meeting to order at 7:38am

**Adjustments to the Agenda:** None

**2. Communications:**

Cat Zwicker, Redmond City Council Liaison, said she was pleased that the recreation center bond passed and is moving forward.

**3. Presentation:**

F/Y 2022 Audit

Margi Heater, Price, Fronk & Co introduced herself. She spoke about the draft of the 2022 FY audit provided for the board to review. Margi said that the auditors report showed a clean opinion. She talked about two communication letters and said the first one explains material weaknesses, which are a limited knowledge of GAAP and limited segregation of accounting duties. The second letter explains their responsibilities as auditors. She also gave an overview of cash and investments, revenue and expenses, and capital assets. She mentioned that there was an error with publishing our budget meetings notice in The Bulletin. Only our first notice was published.

2023 Insurance Renewal:

Barry Maroni, AIC Insurance gave information about SDAO and SDIS which the district is a member of. He spoke about the upcoming renewal and renewal premium. He also talked about the longevity credit and the benefit to the district.

**4. Consent Agenda:**

Approval of the General Board Meeting Minutes from November 8, 2022.

Acknowledgment of Receipt of July 12, 2022, Financial Summary:

Kevin Scoggin made a motion to approve the consent agenda as presented Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

**5. Action Agenda Items:**

Acknowledgement of Receipt of FY 2022 Audit:

Kevin Scoggin made a motion to accept acknowledgement of receipt of FY 2022 audit. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously

Approval of Resolution #3 2022-23 Approve the results of the November 2022 Election:

Kevin Scoggin made a motion to approve resolution #3 2022-23 approve the results of the November 2022 election. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously

**6. Discussion Items:**

Katie Hammer, Executive Director, proposals for the architect will be due January. They will be on the agenda for the board to approve in February. She also said the municipal securities advisor will give the district information on the bond sale process at the January meeting. She spoke about recommending a project manager be on board when the district goes out to bid in the spring, forming a bond oversight committee and the board appointing members. She also spoke about the length of time to go through the design and permitting process.

7. **Public Comments:** None

8. **Board & Staff Comments:**

Mercedes Bostick-Cook, board member, asked how many kids were registered for basketball. Mike Elam, Recreation Manager responded that we have 19 teams.

Matt Gilman adjourned the meeting at 8:20 am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon