



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, October 8, 2024, at 7:30am.

Attendance:

Directors Present: Matt Gilman
David Rous
Mercedes Bostick-Cook
Lena Berry
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Kris Davis, Sports Coordinator

Media: None

Public Attending: Chad Franke, HMK, Maria Ramirez, City of Redmond Parks, Planner Project Manager

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:32am.
Adjustments to the Agenda: None

2. Communications: None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from September 10, 2024,
Acknowledgement of Receipt of September 2024 Financial Summary:

Kevin Scoggin made a motion to approve the general board meeting minutes of September 10, 2024, and acknowledge receipt of the September 2024 financial summary as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

4. Community Recreation Center Update:

Chad Franke said that they received the Pacific Power impact study, and they are very pleased with it. There will be changes to the grid, but there will be no cost to us. He said we should receive the transformer in mid-June which keeps us in line with the project schedule. He said that digging is happening onsite for the footings to be poured for the construction of the building. He said that the building will arrive in November and will be built in two phases. They are working through construction, electrical and plumbing. Katie Hammer said that samples of the natatorium walls were mocked up on site for approval by herself and Jessica Rowan. Chad added that there should be between 15 and 20 mockups during the project to make sure that everything is done correctly.

5. Action Agenda Items:

Community Recreation Center Name

Katie Hammer said that the district had conducted a survey for the name of the community Recreation Center. There were 231 responses received. She said that the ROCC (Redmond Oregon Community Center) received the most votes. She also spoke about the other names that were submitted by community members. After discussion the board tabled voting on a name. Katie said that she would send out the list of all the names suggested to board members. Katie will add it to the November agenda.

Personnel Policy Manual Update

Katie Hammer said that there are 17 personnel policies that are recommended for updates. She said most of them are best practices recommended wording changes from SDAO's HR partner and compliance with the updated FMLA/OFLA rules. She included the version that tracks the changes so board members could see what changes there are. David Rouse moved to approve the policy manual update with revisions. Mercedes Bostick Cook seconded. Motion passed unanimously.

6. Discussion Items:

Behavior Policy for Participants, Parent/Guardians and Spectators

Mercedes Bostick-Cook said that there was an issue on the soccer fields with a child threatening another child during a game. Kris Davis, said a school resource officer did get involved, and he contacted both families involved, the volunteer coach and our facility supervisor. The resource officer recommended that both children still be able to participate. Currently parents have to sign a code of conduct but there is not an approved policy regarding behavior. Staff is recommending a policy so everyone understands expectations and guidelines on how incidents will be followed. The policy will be on the agenda for next month as an action item.

Public Meeting Law Training

Katie Hammer said the public meeting law training must be completed by all board members by October 30th so we can receive the full 10 percent SDAO Best Practices

discount. She said it is a short 16-minute training. She reminded the board that there is also a requirement for a longer training that she will coordinate participating in once it has been released.

7. Public Comments:

Maria Ramierz, City of Redmond Parks Planner, Project Manager said that their Parks Master Plan update was presented to the planning commission on the 25th of September. It is scheduled for adoption by the City Council on December. The master plan will be available for the public to view on November 6th.

8. Board & Staff Comments:

Jessica Rowan, Aquatic Director, said that we started a silver splash fitness program two days a week, and it has gotten off the ground well. She said we are working on adding an introduction to scuba class this spring.

Mike Elam, Recreation Manager, said the silver sneakers is still going well at Pleasant Ridge Community Hall. He said that adult drop-in basketball began last night. It will be on Mondays at Elton Gregory and Wednesdays at Obsidian.

Kris Davis, sports coordinator, said that youth basketball will begin soon. He said that enrollment has increased slightly. He said he and Katie met with Sisters Park and Recreation to talk about a partnership for youth sports. Kris added that he also reserved the Juniper Golf Course for May 3rd, 2025 for the annual golf tournament.

Katie Hammer, Executive Director, said she has two more presentations scheduled for the levy. She said that an impartial mailer is going out next week that gives basic information about the levy. David Rouse asked Katie for an update on the Master Plan Survey. Katie responded that she contacted the consultant to let him know we didn't have changes to the survey. He is going to finalize it and give Katie dates of when the survey will go live. David asked to add a question about connectivity and trails to the survey. Katie added that the Senior Center is doing a Wellness Fair and we will have a table there.

Mercedes Bostick-Cook talked about a school district meeting about the school bond that she attended last week and communication that happened during the meeting regarding the RAPRD operating levy.

Kevin Scoggin, board vice chair, spoke about the importance of communication with the community regarding the operating levy.

Lena Berry thanked Mercedes Bostick-Cook for being a community partner that people can come to. She said that the PAC has been working hard. They have been distributing flyers. She said that there are two large signs that need to be placed, and she spoke about the location of other signage in the community. She also encouraged board members to

write letters to the editor to make points that we are delivering what was promised to the community.

David Rouse asked about the ice rink this year and Katie said that it will not be opening. Maria Ramirez said that Urban Renewal gave a presentation to DURAC to help scope the project. She said the cost to bring the current rink back to working order is expensive, so the city is looking at a more permanent structure but there is still a lot to be decided on the rink.

Adjournment

Matt Gilman adjourned the meeting at 8:53am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon