



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, September 10, 2024, at 7:30am.

Attendance:

Directors Present: Matt Gilman, David Rouse Mercedes Bostick-Cook (left at 8:17am)
Lena Berry, Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager; Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks, Planner Project Manager, Chad Franke, HMK, Steve Duh, Conservation Technix

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:32am
Adjustments to the Agenda: None

2. Communications: None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from August 13, 2024,

Acknowledgement of Receipt of August 2024 Financial Summary:

Lena Berry made a motion to approve the general board meeting minutes of August 13, 2024, and acknowledge receipt of the August 2024 financial summary as presented.

Kevin Scoggin seconded the motion. Motion passed unanimously.

4. Community Recreation Center Update:

Chad Franke said that the project is going well and they received the permits that they had been waiting for. He said that the permit costs were significantly higher than budgeted for. Chad said that 35th Street is currently closed while utilities are connected to the property. He said that Pacific Power will be routing power to the site differently than originally expected, and they are working through what that will look like. He said because of the slight delay with the permit schedule they are pushed back a little bit in the schedule. He also said we should have the transformer from Pacific Power by July. The building should arrive on site in late October or early November and construction will begin.

5. Parks Master Plan Presentation:

Steve Duh from Conservation Technix introduced himself and gave a brief overview of his company and consultant team. He explained that the master plan is intended to be 10-year strategic guide for the district. He spoke about the project timeline, assessments of existing properties, needs assessment, and community outreach. He spoke with the board about what they would like to focus on including growing space for youth programs, evaluating properties currently owned by RAPRD, limitations on budget, reorganizing the district to receive a permanent tax rate, focusing on outdoor activities, signage on our properties, community involvement and excitement, community engagement opportunities, access to our natural resources, future development and amenities. They spoke about public and private partnerships. Steve spoke more about community engagement and putting questions together for a community survey as a baseline for programs and services that the district would like to provide.

6. Action Agenda Items: None

7. Discussion Items:

Public Meeting Law Training

Katie Hammer said that there are two public meeting law trainings that we are required to complete. One is required by SDAO to give us 2% of our 10% best practices discount. She gave an overview of the different options to complete the training. She said that the second training required by the state is lengthier. The board decided to do the SDAO training online. Katie will send out the training link to the SDAO training and will discuss options for the second, lengthier training once she has them.

8. Public Comments:

9. Board & Staff Comments:

Jessica Rowan, Aquatic Director, said we had a successful waerpolo jamboree. She said that we are currently closed for maintenance, and it is going smoothly. She said the pool will reopen on Monday, September 16th.

Mike Elam, Recreation Manager, said that soccer has been delayed because of the air quality. He said that we have about 1100 kids enrolled. Adult drop-in basketball will begin next month, and adult basketball league will also start. Fitness programming at PRCH has been going well too.

Katie Hammer, Executive Director, said that the survey about the name of the new recreation center is posted and open online. She said it is on Instagram and Facebook. Our audit for the last fiscal year begins next week. The spray pad at Centennial Park usually closes on Labor Day, but the city opted to extend the hours until this Thursday. Katie also said that she has done a couple of presentations about the levy and the feedback has been interesting. She spoke about upcoming presentations she will be doing as well.

10. Adjournment

Matt Gilman adjourned the meeting at 8:52am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon