



Redmond Area Park and Recreation District
465 SW Rimrock Way
Redmond Oregon 97756
541-548-7275
www.raprd.org

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, March 14, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman
Kevin Scoggin
Zack Harmon (Attended Virtually)
Ed Danielson

Directors Absent: Mercedes Bostick-Cook (Excused)

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director
Vicki Osbon, Administrative Services Manager, Mike Elam,
Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner, Project Manager
Cathleen Wallace, David McKay, HMK, Chad Franke, HMK

Public Attending
Virtually: Jamie Benallo, Perkins & Will, Chris Kastelic, Perkins & Will
Chris Esker, Perkins & Will, Paige Hawthorne, Steele & Associates,
Catherine Lepine, Steele & Associates, Chris Thome, Steele &
Associates

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:32am

Adjustments to the Agenda: None

2. Communications: Cathleen Wallace, commented about amenities at the new recreation center. She said she wanted to let the board know how important it was that there were adequate showers and dressing rooms provided.

3. Consent Agenda:

Approval of the General Board Meeting Minutes from February 14, 2023; Approval of the Special Meeting Minutes from February 21, 2023; Approval of the Special Meeting Minutes from February 28, 2023; Acknowledgment of Receipt of February Financial Summary: Kevin Scoggin made a motion to approve the consent agenda as presented. Ed Danielson seconded the motion. Motion passed unanimously.

4. Action Agenda Items:

Appoint Budget Committee Members:

Katie Hammer said that we have two applicants, Michael Rogers and John Sweat. Michael Rogers is a RACE swim team parent; his background is in banking. John Sweat is a regular lap swimmer and has a background in park and recreation and aquatics. John Sweat requested the fill in term and Michael Rogers requested the full term. Kevin Scoggin made a motion to appoint Michael Rogers and John Sweat to the budget committee. Ed Danielson seconded the motion. Motion passed unanimously.

Approval of Resolution #7 2022-23 – Authorizing District Staff to Negotiate a Contract for Architect for Community Recreation Center: Matt Gilman said that we have chosen our Owners Representative, and they are in attendance. He added that the next step is to choose an architect firm. David McKay, HMK, said that the Barker Rinker Seacat team has worked together on many projects that sets them apart from the other architect firms. He felt that they presented how they would show and then describe how they would work on the project. Ed Danielson asked how often HMK would be meeting with the BRS team and David McKay said that they are proposing once a month, but David felt that it should be more often, and they were going to discuss that during negotiations. Chad Franke, HMK, added that typically it would be bi-weekly. Matt Gilman added that he felt that the BRS team isn't starting from scratch and follow through on what they say they are going to do. Ed Danielson made a motion to approve resolution #7 and authorize district staff to negotiate a contract with Barker Rinker Seacat, architect, for a community center. Kevin Scoggin seconded the motion. Motion passed unanimously.

5. Discussion Items: None

6. Public Comments: None

7. Board & Staff Comments:

Jessica Rowan, Aquatic Director said that we are bringing back aqua fitness five days a week in the morning, and we have also added new instructors. She will be instructing a lifeguard class over spring break. She also said that there is a lot of school programming coming up too.

Mike Elam, Recreation Coordinator, said that spring soccer registration numbers are up. Lacrosse was cancelled due to low registration numbers. He added that enrichment programs are doing well, and we are developing a new partnership with RPA to use their facility to run programming. He said fitness classes at the Senior Center are going well. The first annual RAPRD Golf Tournament is going to be held on May 21st and donations are starting to come in for that event. Mike also said that softball registration is open and that pickleball tournament planning is happening too. Matt Gilman, board chair, added that the club is getting ready to go too. Ed Danielson, board member, asked Mike about adding disk golf to our programming. Mike responded that he would need to find a teacher.

Katie Hammer, Executive Director, said that she met with Kiwanis, and they have adopted the playground for the new center. Their goal is to raise \$100,000. RAPRD will be the non-profit beneficiary at the annual Vintners Dinner on May 19, 2023. There will also be an opportunity to make a presentation at this event. Katie said she would like to have eight RAPRD representatives in attendance at this event.

Kevin Scoggin, board member, said he will not attend the April 11th board meeting. He thanked HMK for being in attendance and working together. He also thanked Perkins and Will and the staff.

Matt Gilman adjourned the meeting at 8:13am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon