

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon, and February 13, 2018 at 7:30am.

Attendance:

Directors Present: Hayes McCoy, JoAnne Fletcher, Matt Gilman,
Zack Harmon

Directors Absent: Ed Danielson

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,
Mike Elam, Recreation Coordinator, Justine Leys, Receptionist

Public: John Bullock, City Council Liaison

Media: None

GENERAL MEETING:

1.0 Call to Order - Hayes McCoy called the meeting order at 7:30am
Adjustments to the Agenda: None

2.0 Communications: (Comments by Citizens are Limited to 5 Minutes): None

Presentation: Mid-Year Financial Review:

Katie Hammer discussed the districts mid-year income and expense comparison, for all funds. Katie also discussed personnel expenses PERS and the minimum wage change. She also discussed projected expenses for Tetherow Crossing.

Consent Agenda:

Approval of the General Board Meeting Minutes from January 9, 2018

Acknowledgement of Receipt of January Financial Summary

Zack Harmon made a motion to pass the consent agenda as presented. JoAnne Fletcher seconded the motion. Motion passed unanimously.

3.0 Action Agenda Items:

Award Contract for Traffic Study:

Katie Hammer said that she and Hayes McCoy met with city staff to discuss potential locations for a new community center. Katie also discussed the three bids she has received for a traffic study. Zack Harmon made a motion to award the contract for a traffic study to Transight Consulting. JoAnne Fletcher seconded the motion. Motion passed unanimously.

4.0 Other Business (Discussion Items)

Centennial Park Kiosk:

Katie Hammer said the city has approached her to run the kiosk at Centennial Park. She would like a greater focus on program registration. Board members decided the district would assist if the city isn't able to find another partner.

Tetherow Crossing Update:

Katie Hammer handed out the current draft plans from Stemach Architect and Design along with the concept plan that was developed in 2005. Katie Hammer stated she would like direction from the board regarding the draft plans including any changes they would like to see. Zack Harmon and Katie Hammer discussed the elimination of the stairs due to safety hazard, a timeline for beginning the restoration project and adding a kitchen. Katie Hammer discussed securing funding for the project. Margaret Maffai will begin the grant application process. Discussion included the possibility of caretaker, storage space for chairs, tables, supplies etc. Hayes McCoy asked if we have talked to the county about special events and wastewater. Katie Hammer stated she didn't think that events would be an issue but the septic system would have to be replaced and new plumbing. The board agreed with the proposed plans with the changes suggested.

5.0 Public Comments: None

6.0 Board and Staff Comments:

Aquatic Director, Jessica Rowan talked about getting ready for spring break and summer. She is looking at accommodating programs such as club water polo. She also spoke about creating a regional water polo program with Bend, Madras, and Prineville. Jessica said she is also bringing in new programs such as scuba diving.

Recreation Manager, Mike Elam said that the spring soccer and lacrosse registration deadline are next week. He also discussed changes to the adult softball league including the elimination of the men's ASA program, the addition of a Co-Ed ASA program and having the co-ed recreation teams choose the nights they would like to play and limiting each night to eight teams.

Executive Director, Katie Hammer informed the board that there has been vandalism at the BMX track recently. She met with the president of the RC club and they have some concerns with people being too close to the facility. Katie Hammer also said that she will be presenting to the city staff leadership team today at 9:30am because they would like to hear about the plans for the new community center.

Director, Zack Harmon spoke about his experience with PAC for the school district and keeping the momentum going for an election in November.

7.0 Adjournment: Hayes McCoy adjourned the meeting at 8:40am.

Chairperson, Hayes McCoy

Recording Secretary, Justine Leys