



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened via video conference in Redmond, Oregon, October 13, 2020 at 7:30am.

Attendance:

Directors Present: Hayes McCoy
Matt Gilman
JoAnne Fletcher

Directors Absent: Zack Harmon
Ed Danielson

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Media: None

Public: Jon Bullock, Redmond City Council
Tanner Robertson, General Duffy's Waterhole
Barry Maroni, AIG Insurance

GENERAL MEETING:

1. Call to Order:

Hayes McCoy called the meeting to order at 7:33am

Adjustments to the Agenda:

The board of directors will not enter executive session.

2. Communications:

Tanner Robertson said that he is happy to be here.

3. Consent Agenda:

Approval of the General Board Meeting Minutes from September 08, 2020;

Acknowledgment of Receipt of September 2020 Financial Summary:

JoAnne Fletcher made a motion to approve the consent agenda as presented. Matt Gilman seconded the motion. Motion passed

4. Action Agenda Items:

Letter of Support for South HWY 97 Urban Renewal District: Katie Hammer communicated with the city about adding language to the plan to include recreational opportunities after the September board meeting. The city responded that there should be a location in the plan to include this. Matt Gilman made a motion to have Katie draft a letter of support for South HWY 97 Urban Renewal District. JoAnne Fletcher seconded the motion. Motion passed unanimously. Katie said she would send the draft of the letter to board members prior to submitting one to the city.

Approval of Fee Schedule (revised Sept. 2020): Katie Hammer said the biggest change to the fee schedule is the addition of the Pleasant Ridge Community Hall. She discussed the fees, fee structures, and the flexibility to negotiate fees on a case by case basis. JoAnne Fletcher made a motion to accept the fee schedule. Matt Gilman seconded the motion. Motion passed unanimously.

5. Discussion Items:

Lake Park Estates Property: Katie Hammer said she had a conversation with a Lake Park Estates board member regarding the potential land trade that the board has been discussing and steps that would need to occur to accomplish this. The board would like Katie to meet with the Lake Park Estate board member to look at their by-laws to see what would be needed for the land swap and if we were to consider donating the land back to Lake Park Estates that discussion should continue further so the absent board members could weigh in.

Pleasant Ridge Community Hall: Katie Hammer said that Pleasant Ridge Community Hall transfer of ownership occurred middle of September. She said that there are two groups who are committed to using it for monthly meetings for the next year, and several rentals that we are honoring that had been booked and a confirmed rental for December. She said that the coordinator staff met there last week to see what programs and classes could be held there. They are currently working on some program ideas.

Recreational Facility Planning: Katie Hammer said she has developed a timeline and wanted to discuss going out again for a community center. Her timeline included beginning the process of rebranding in the next month, doing a community needs assessment and agreeing on a location in the winter/spring of this year. She said her timeline included going out on the November 2022 ballot. She asked the board what their target would be to go out again. Matt Gilman said that he was glad that Katie brought it back up. The board members present agreed with Matt.

6. Public Comments:

John Bullock, Redmond City Council commented that the recent metrics were released and that it showed the second highest number of cases that we have had since tracking those numbers and while the governor will revisit the metrics in October with her task force that unless those numbers go down the likely hood of schools opening up will decrease. He encouraged everyone to help do what is necessary to help get those numbers down so kids can go back to school.

7. Board Staff Comments:

Mike Elam said that he has received positive feedback from soccer participants and parents that we are running the program. He said parents and spectators are doing a good job with social distancing and face masks. He also said that they are looking at fitness class numbers and how to increase those numbers.

Jessica Rowan, Aquatic Director, said that the current biggest challenge is figuring out the November schedule. They will be running high school swimming which will be a challenge with the regulations due to COVID-19. She also said that water polo could be run in the spring. She said that financially this is the bleakest year she has seen and trying to figure out ways to still serve the community and get the programs going and increase revenue.

Katie Hammer, Executive Director, said that the Fiscal year 2019-20 audit will begin next week and we should have a report at the December meeting. She also said she is working on some financial estimating for the end of the year because of lost revenue due to COVID since she is anticipating that restrictions currently in place will stay there until the spring.

JoAnne Fletcher said that they are in Arizona currently and because of limited phone and internet service the next meeting could be a challenge.

Matt Gilman said he is thankful that 12 people can be in the pool now and he is able to make reservations.

Hayes McCoy thanked everyone for being here.

8. Adjournment: Meeting adjourned at 8:08am.

Board Chair, Hayes McCoy

Recording Secretary, Vicki Osbon