



Redmond Area Park and Recreation District Bond Oversight Committee Charter

The Purpose of the Redmond Area Park and Recreation District (RAPRD) Bond Oversight Committee shall be to oversee the expenditures and use of the 2022 General Obligation Bond proceeds to ensure that they are used on the types of projects stated in the Bond Measure.

Duties:

The Bond Oversight Committee shall have the following duties:

1. To ensure that the bond proceeds are expended only on the types of projects identified in the voter approved 2022 Bond Measure and consistent with state law.
2. Stay informed of key information related to the bond to ensure transparency to community stakeholders.
3. Review bond program financial reports

The Bond Oversight Committee shall have no jurisdiction over the following types of activities:

1. Prioritization of projects.
2. Approval of contracts.
3. Approval of change orders.
4. Investment of bond proceeds.
5. Budgets and line-item expenditures.
6. Handling of any legal matters.
7. Approval of project plans and schedules.
8. Approval of the sale of bonds.
9. Technical matters such as project means and methods.
10. Personnel matters.

Membership.

Members of the Bond Oversight Committee shall be residents of the District. District officials and employees are prohibited from serving on the committee.

The committee shall be comprised of five to seven members and an ex-officio representative from the RAPRD Board of Directors. Members shall be appointed by the RAPRD Board of Directors, with a majority approval.

Each member shall serve a term of two (2) years, commencing on the date of the first meeting of the Committee, and may be reappointed to as many successive terms as the Board of Directors shall determine. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.

Vacancies shall be filled for the remainder of the expired term in the same manner as original appointments.

The RAPRD board may remove any member of the Commission after conducting a hearing, for misconduct or nonperformance of duty. A member may be removed for cause by a majority vote of the RAPRD Board. Cause shall include, but not be limited to missing two meetings in a year.

A District staff representative to the Committee will attend all meetings to provide historical data and Board policies, to advise regarding projects, and to provide such other information as may be requested by the Committee.

Meeting Frequency: The committee shall meet quarterly, more frequently as needed.

Officers:

At the first meeting of each fiscal year, they shall nominate and appoint a committee chairperson and vice-chairperson who will work with staff liaisons to plan committee meetings and activities and to facilitate committee meetings.

Sunset Clause:

The committee will sunset when the RAPRD Measure 9-150 project work is completed and financial statements have been successfully audited and acknowledged by the RAPRD Board of Directors.

Approved: 8/8/2023



**Application for Appointment
Citizens Bond Oversight Committee**

Please Print or Type

Name: _____

Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Please indicate which term you are applying for:

1 year term ending December 31, 2025

2 year term ending Dec. 31, 2026 (3 available)

Why do you want to serve on the Measure 9-150 Bond Oversight Committee?

Do you have any special area of expertise you think would be helpful to the committee?

Have you served on any other committee for RAPRD, City, School District, or community group? If yes, please list and briefly describe your role:

Please provide any additional information you feel should be considered as part of your application.

Do you know of any reasons, such as an actual or potential conflict of interest that could adversely affect your ability to serve on the Bond Oversight Committee?

Yes ___ No ___

Employees, vendors, contractors, and consultants of Redmond Area Park and Recreation District are prohibited from serving on the committee. Employment which could result in becoming a contractor or subcontractor would be a potential conflict.

All answers and statements in this document are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Please return completed application to Katie Hammer, RAPRD Executive Director,
katie.hammer@raprd.org
Applications may also be mailed to: PO BOX 843, Redmond, OR 97756 or dropped off
at Cascade Swim Center, 465 SW Rimrock Way, Redmond, OR.