



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, July 11, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman
Mercedes Bostick-Cook (attended virtually)
Kevin Scoggin
Lena Barry
David Rouse

Directors Absent:

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,
Vicki Osbon, Administrative Services Manager, Mike Elam,
Recreation Manager

Media: None

Public Attending: Shannon Wedding, Redmond City Council liaison

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:33am

Adjustments to the Agenda: None

2. Swearing in of New Board Members:
Lena Berry and David Rouse took their oath of office.

3. Communications: None

4. Consent Agenda

Approval of the General Board Meeting Minutes from June 13, 2023

Acknowledgement of Receipt of June Financial Summary

Lena Berry made a motion to approve the consent agenda as presented. Kevin Scoggin seconded the motion. Motion passed unanimously.

5. Action Agenda

Election of Board Officers

Katie Hammer explained that there were three positions, Chair, Vice Chair and Secretary. She said that Matt Gilman, Mercedes Bostick-Cook and Kevin Scoggin were eligible to serve as chair, but that any board member could serve as Vice Chair and Secretary.

Kevin Scoggin made a motion to elect Matt Gilman as Chair, Kevin Scoggin as Vice Chair and Mercedes Bostick-Cook as Secretary. Lena Berry seconded the motion. Motion passed unanimously.

Resolution #1 2023-24 Approving Signers for Bank Accounts

Katie Hammer explained that resolution removes Zack Harmon and Ed Danielson as signers and adds Lena Berry and David Rouse as signers. Kevin Scoggin made a motion to approve Resolution #1 2023/24 Approving Signers for Bank Accounts. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Resolution #2 2023/24 Approval of Opening Money market Account for Bond Proceeds

Katie Hammer said that bond proceeds were received in June.

The funds will need to move because we will exceed the total aggregate amount when tax funds are disbursed to us in November. David Rouse made a motion to approve Resolution #2 2023/24 Approval of Opening Money Market Account for Bond Proceeds. Lena Berry seconded the motion. Motion passed unanimously.

6. Discussion Items

Board Meeting Dates/Times for Fiscal Year 2023/24

The board members all agreed that this current meeting time and date will work for them.

Community Recreation Center Update

Katie Hammer said we had a design meeting June 28 with all consultants. She said that HMK had their marketing coordinator at the meeting, and they interviewed multiple people for social media ads that will begin on August 1st. She also added that site drilling would begin today. She said the next design meeting will be July 26th.

7. Public Comments: None

8. Board & Staff Comments:

Mike Elam, Recreation Manager, said that the pickleball tournament went well. He said that UK soccer began yesterday. He added that enrichment programs are also going well.

Jessica Rowan, Aquatic Director, said that the transition into summer has been smoother this year. She said she is running a lot of lifeguarding classes this year as well. She mentioned that she is looking for maintenance/janitorial staff. She said that the water polo jamboree is coming up in August.

David Rouse, Board Member, said he is excited to be on the board and looking forward to working with everyone.

Kevin Scoggin, Board Member, thanked the staff and Katie for her efforts and hours she has put in.

Lena Berry, Board Member, thanked the staff for their hard work.

Mercedes Bostick-Cook, Board Member, thanked Katie and staff for their work and thanked the board.

Matt Gilman, board director, said this was the best year for the pickleball tournament yet. He said we did a nice job this year. He added that he medaled in the 3.5. Matt also commented that Zack Harmon, a previous board director was a CPA and was leaned on heavily to look over our accounting. He asked that the board really take a hard look at the numbers each month.

8. **Adjournment**

Matt Gilman adjourned the meeting at 8:22am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon