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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 7067 SW Canal Blvd in Redmond, Oregon, June 8, 2021 at 7:30am.

Attendance:

Directors Present: Hayes McCoy
Matt Gilman
JoAnne Fletcher
Ed Danielson

Directors Absent: Zack Harmon

Staff: Katie Hammer, Executive Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Media: None

Public: Kevin Scoggin

Budget Hearing:

1. Call to Order:

Hayes McCoy called the budget Hearing meeting to order at 7:36am. There weren't any comments from citizen regarding the fiscal year 2021-22 budget.

The Budget Hearing adjourned at 7:37am

GENERAL MEETING:

2. Call to Order:

Hayes McCoy called the meeting to order at 7:37am

Adjustments to the Agenda: None

3. Communications: None.

4. Consent Agenda:

Approval of the General Board Meeting Minutes from May 11, 2021; Acknowledgment of Receipt of May 2021 Financial Summary: Joanne Fletcher made a motion to approve the consent agenda. Matt Gilman seconded the motion. Motion passed unanimously.

5. Action Agenda Items:

Resolution #5 Reallocation of Expenditures in the Aquatic Fund: Katie Hammer explained this is a reallocation of funds to repair the HVAC system at the Cascade Swim Center. The swim center is slated to close the week of the June 21st. JoAnne Fletcher made a motion to approve. Matt Gilman seconded. Motion passed unanimously.

Resolution #6: Declaring the Tax Rate for the 2021-22 Fiscal Year. Resolution #7: Adopting the Fiscal Year 2021 -22 Budget. Resolution #8: Appropriations for the Fiscal Year 2021-22 Budget.

Joanne Fletcher made a motion to approve resolutions 6, 7, and 8 together. Matt Gilman seconded. Motion passed unanimously.

Award Contract for Recreation Management Software: Katie Hammer said she sent the board links to explore the software. The board discussed the different software choices and talked about mobile app capacity.

Each company has the ability to have a template for the website, a point of sale ability which would alleviate having punch cards, and paper sign in sheets. Katie spoke about the timeline to begin using the new software, the ability to opt out if the software isn't working, fees for tech support, and internet speed requirements. Katie said she began the process for new software several years ago and then in November she was able to visit sites during the virtual NRPA Conference.

Matt Gilman asked that we wait one more month before making a choice with a new provider. He asked that we all look into new sites. Katie Hammer said that if we do find something different then we will have to go out for RFP again.

The contract award was tabled until July 2021

6. Discussion Items:

2021 Goals Update:

Katie Hammer said that we are a little behind because of getting ready for summer programs and a staff shortage. She said that the community survey is close to being ready and she is working on converting it to Spanish. She said hopefully it will go out in

the next few weeks. Katie said that Jessica Rowan is still working on the janitorial flip book. Katie said we are currently sanitizing at a higher level beyond state requirements.

7. Public Comments: None

8. Board Staff Comments:

Katie Hammer, Executive Director, said that the senior center has hired two new people and she is meeting with the new program manager soon to discuss our partnership and programs that we could offer at the senior center. In January our goals is to move the bulk of our fitness programs to the senior center and what doesn't fit at the senior center could be held at the Pleasant Ridge Community Hall.

She said that we will be running a summer camp program at the REACH facility. We did not want to open it until we had staff and we now have enough staff to have 20 kids so registration is open.

We had our first in person event at Tetherow house in a year. There were about 200-250 people there through out the day.

Katie said that when the pool opens up on the 28th of June, we won't be requiring reservations and get back to a semi normal schedule. We will not open the Activity Center for more hours because we do not have staff to run it.

Katie thanked Hayes McCoy and Joanne Fletcher for their service to the board. Hayes has been on our board for 13 years and Joanne has been on for 5 years. She said that she really appreciates their service to RAPRD.

Mike Elam said that we had our first softball tournament, and it was good to see people out there. We also have concessioner out at the sports complex now. There are four more tournaments scheduled this summer. We are taking registrations for fall soccer also.

Matt Gilman said that there was a friends of Redmond Recreation meeting last week and there were 12-15 people there with he goal of everyone bringing a friend the next time so people can see the enthusiasm. Registration has opened for the inaugural Rock Chuck open pickleball tournament. Matt is confident that it will sell out. There are two sponsors.

Matt said he is also excited to have the pool open up again.

Ed Danielson thanked Joanne and Hayes for being on the board.

Hayes McCoy thanked Katie and the staff and added that Katie does a great job.

9. Adjournment:

Hayes McCoy adjourned the meeting at 8:39am

Board Chair, Hayes McCoy

Recording Secretary, Vicki Osbon