



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon April 8, 2025, at 7:30am.

**Attendance:**

Director's Present: Matt Gilman  
David Rouse  
Mercedes Bostick-Cook  
Lena Berry (attended virtually)

Directors Absent: Kevin Scoggin

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager

Media: None

Public Attending: Chad Franke, HMK, Katie Jalo, David Cospers

**GENERAL MEETING MINUTES**

**1. Call to Order:** Matt Gilman called the meeting to order at 7:32am.

**Adjustments to the Agenda:** None

**2. Communications:**

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from March 11, 2025,  
Acknowledgement of Receipt of March 2025 Financial Summary:  
Mercedes Bostick-Cook made a motion to approve the general board meeting minutes of March 11, 2025, and acknowledge receipt of the March 2025 financial summary as presented. David Rouse seconded the motion. Motion passed unanimously.

**4. Community Recreation Center Update:**

Chad Franke said that work on the building is moving along well. He said the natatorium side of the building is up, the roof is on, and the siding will go on in the next couple of weeks. Towards the end of the month, they will start erecting the gym side.

Underground concrete slabs are being poured and plumbing and electrical work is happening. He said that Kingspan, the manufacturer of roof and wall materials, has been onsite four times during installation to check that their warranty is met. The contractors are building a mockup of the building to be used for the consultants to look at to verify that installation is correct and as a training tool for the people who are doing installations onsite to make sure that they have a place to see how things are done and as a training spot for them. He also said the architects will be here tomorrow and every two weeks moving forward. Chad said with the roof going on work such as HVAC and ducting will be hung to get ready for the pools to be dug back out in late May or early June. Chad also said he is working on the trenching schedule to get ready to hook permanent power. Katie said that they are working on a schedule to order furniture and fitness equipment. Katie said that she and Vicki went to Albany to look at desks, tables and cubical partitions at Linn Benton ESD because they just went through a remodel and used the same vendor we are using. Katie confirmed with the board that we are moving forward with the name the board chose last month, The Hub Aquatic and Recreation Center as the name for the building.

**5. Public Hearing and First Reading of Ordinance 1-2025 Park and Facility Rules**

The reading of Ordinance 1 – 2025 Park and Facility Rules occurred by title because copies of the full ordinance were available to meeting attendees. Katie Hammer reminded the board that the second public hearing will be at the next board meeting and after the public hearing is closed the board will adopt the ordinance. There were no public comments on the Ordinance.

**6. Action Agenda Items:**

Intergovernmental Agreement between the City of Redmond and RAPRD for 2025 Season of the Centennial Park Spray Pad

Katie Hammer said the agreement is the same as previous years. Mercedes Bostick-Cook moved to approve the intergovernmental agreement between the City of Redmond and RAPRD for the 2025 season of the Centennial Park Spray Pad. David Rouse seconded the motion. Motion passed unanimously.

Executive Director Employment Agreement Renewal

Katie Hammer said in January it was discovered that the executive director employment agreement that was approved in 2022 was not signed by a board member. Katie said that she changed her address because she has since moved and corrected some typos. She said other than those changes it's the same agreement as before. David Rouse moved to approve the executive director's employment agreement renewal. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

**7. Discussion Items:**

Katie Hammer gave an update on the parks and recreation master plan. She said the community survey closed on the 24<sup>th</sup> of March with 270 responses. We will have an open house in early May and is currently looking for a venue. She said that the consultant will be at the May board meeting to give an update to the board.

## **8. Public Comments**

None

## **9. Board & Staff Comments:**

Jessica Rowan, Aquatic Director, said our recreation swim numbers are climbing. She said that she has implemented a new training team, and they are meeting twice a month for in-service and training ideas. The outdoor pool and spray pad will open on Memorial Day. She also talked about a cap that came loose on the bottom of the deep end of the pool last month that was creating a whirlpool affect in the water. She said that she was able to contact our scuba instructor and after a brief lesson in scuba diving, she was able to reattach the cap after four hours in the pool.

Mike Elam, Recreation Manager, said that the adult softball registration deadline is this week. He said youth spring soccer games started last weekend and we are still looking for a facility lead. There are 29 teams registered for the golf tournament currently with lots of donations still coming in. He said that the community is excited for the new recreation center and received positive feedback.

Matt Gilman said that there will be a pickleball gear swap at Sam Johnson on May 3. The public is invited, and they will also have some fun games. He said there will also be an introduction to pickleball night with pros there to teach. He thanked Jessica Rowan for the lifeguarding class that his son participated in over spring break.

Lena Berry thanked everyone.

## **Adjournment**

Matt Gilman adjourned the meeting at 8:15am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon