



**Redmond Area Park and Recreation District**  
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**REDMOND AREA PARK AND RECREATION DISTRICT**  
**BOARD OF DIRECTORS**  
**Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened via video conference in Redmond, Oregon, May 10, 2022, at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Kevin Scoggins  
Ed Danielson  
Mercedes Bostick-Cook

Directors Absent: Zack Harmon

Staff: Katie Hammer, Executive Director  
Jessica Rowan, Aquatic Director  
Mike Elam, Recreation Manager  
Vicki Osbon, Administrative Services Manager

Media: None

Public: None

**GENERAL MEETING:**

**1. Call to Order:**

Matt Gilman called the meeting to order at 7:32am

**Adjustments to the Agenda: None**

**2. Communications:** None

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from April 12, 2022,

Acknowledgment of Receipt of April 2022 Financial Summary:

Mercedes Cook-Bostick made a motion to approve the consent agenda as presented.

Kevin Scoggin seconded the motion. Motion passed unanimously.

**Action Agenda Items:**

Resolution #5 2021 Authorize Purchase of Truck for Park Maintenance:

Katie Hammer explained that a new F-150 park maintenance truck is budgeted for in this fiscal year's budget. She explained that the current park maintenance truck would be used as the backup truck and not use the dump truck every day. She added that the park maintenance dump truck is currently having mechanical challenges and pending repair costs are significant. She is recommending the purchase of a new 1-ton truck so we could haul the dump trailer. She said that either next year or the year after the park maintenance F-150 truck would be replaced with a 4-wheel drive truck. Katie asked for approval to authorize the use of the state purchasing price agreement to purchase a new truck. Kevin Scoggin made a motion to approve resolution #5 to authorize the purchase of a new truck for park maintenance with a not to exceed price of \$34,000. Ed Danielson seconded the motion. Motion passed unanimously.

**4. Discussion Items:**

Recreation Facility Planning Discussion & Update:

Katie Hammer said she sent the link for the final report to board members this morning. She said this is the report that will be shared with the community. Katie also said that she is working with the bond council to develop the bond language and the board will vote on the language in July and submit to the county clerk in August and that will give us our ballot measure numbers. The board will have to decide whether they are comfortable with the bond amount or if it needs to be adjusted and if we will be going out for an operating levy in November or wait. She said the benefit of going out for the operating levy will shows the community that we need it, and those funds will be set aside until the new facility is built.

Matt Gilman said that the PAC is continuing to meet monthly and will switch to meeting more frequently soon. He said they will have a website soon and there is a bank account set up to receive donations. He said they are setting up a fundraiser in 4-6 weeks at a local brewery and asked for silent auction donations. There are print materials in draft form. Katie added that the PAC meets the first Wednesday at the chamber every month and that there is a volunteer coordinator that will be contacting people that would like to help.

**5. Public Comments:** None

## **6. Board & Staff Comments:**

Mike Elam, Recreation Manager, said they just finished soccer and the weather was a challenge. Softball is beginning in a couple of weeks. Program registration is going well, and numbers are up. UK soccer registration numbers are up from previous years, and we are actively looking for families who are willing to host the six coaches.

Jessica Rowan, Aquatic Director, said that the main drain piping was replaced within three days and waiting for the weather to warm up to pour the slab. She said she is still trying to source out a part for the showers. Aquatic programs are running at capacity. The biggest challenge presently is staffing. It has been a challenge to get our programming and hours back up to where they need to be with staff shortages. She added that they have hired a new swim coach, after losing our long-time coach to a fulltime job in bend.

Katie Hammer, Executive Director, said that we filled the payroll position with a person that was working in the customer service position. She is currently working part time and is planned to transition to full time. We also filled our seasonal park maintenance position. She added that we still need three customer service staff, lifeguards, lead lifeguards and swim instructors.

Matt Gilman said swim team is going well. Masters swimming is still growing. There is a pickleball tournament coming in July and there is a pickleball club that is being organized.

Katie also reminded the board that there is budget committee meeting this Thursday at 5:30pm and she anticipates that the budget will be approved at that meeting.

## **7. Adjournment:**

Matt Gilman adjourned the meeting at 8:23am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon