



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock Way, Redmond, Oregon, February 12, 2019 at 7:30am.

Attendance:

Directors Present: Hayes McCoy
Ed Danielson
Zack Harmon
JoAnne Fletcher
Matt Gilman

Directors Absent: None

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager
Margaret Maffai, Development Director

Media: None

Public: Jon Bullock, Redmond City Council Liaison
Ken Streater
James Cook
Jeremy Wright, Wright Public Affairs
Stuart Katter, Katter CPA

GENERAL MEETING:

- 1. Call to Order:** Hayes McCoy called the meeting to order at 7:30am
Adjustments to the Agenda: Katie Hammer explained that Resolutions 5 and 6 were not available for the board to vote on.

2. Communications: None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from January 8, 2019;

Acknowledgment of Receipt of January Financial Summary:

Zack Harmon made a motion to approve the consent agenda with noted corrections.

Ed Danielson seconded the motion. Motion passed unanimously.

4. Presentations:

A. FY 2017/18 Audit

Stuart Katter reviewed the results of the Fiscal Year 2017/18 audit with the board of directors. His discussion included the districts multiple fund balances, capital assets and PERS. Overall he didn't have any concerns.

B. Polling Results

Jeremy Wright, Wright Public Affairs discussed the poll that was conducted in January. He covered the biggest drivers of support and opposition, support and opposition for the bond and levy, and message strategy. He also discussed the filing process with the state of Oregon.

Katie Hammer said we do have community members interested in supporting the bond and levy and they have already held a meeting, Katie asked the board if anyone is interested in being involved. She also mentioned that there will be a special board meeting on February 21, 2019 at 7:30am to vote on placing the bond and levy on the May 2019 ballot.

5. Action Agenda Items:

Resolution #4 Appoint Budget Officer

Katie Hammer explained the duties of the budget officer. Zack Harmon made a motion to approve resolution #4 appointing Katie Hammer as budget officer. Joanne Fletcher seconded. Motion passed unanimously.

Resolution #5 Authorizing the submission of form SEL 805 (Bond Measure):

Tabled until February 21, 2019

Resolution #6 Authorizing the submission of form SEL 805 (Local Option Levy):

Tabled until February 21, 2019

Appointment of Budget Committee Members – Katie Hammer said there were two full terms and one fill in term open on the committee. She has received three applications. Matt Gilman made a motion to approve the appointment of Tom Clock, and Mary Clark to the full terms and Judy Angel to the fill in term on the budget committee. Joanne Fletcher seconded the motion. The motion passed unanimously.

6. Other Business:

Recreation Center

No discussion.

7. Public Comments: None

8. Board Staff Comments:

Mike Elam, Recreation Manager, said basketball is getting ready to begin and gym time is really tight. Adult basketball will begin next week. The STEM program has been successful, and fitness programs are going well. He also added that registration deadlines are coming up for soccer and lacrosse.

Margaret Maffai, Development Director, said that we have received a grant for a summer STEM program called River Quest.

Hayes McCoy congratulated Katie Hammer on her Citizen of the Year award given out by the Redmond Chamber of Commerce.

9. Adjournment:

Hayes McCoy adjourned the meeting at 8:17am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon