



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened via video conference in Redmond, Oregon, March 9, 2021 at 7:30am.

Attendance:

Directors Present: Hayes McCoy
Matt Gilman
JoAnne Fletcher
Ed Danielson

Directors Absent: Zack Harmon

Staff: Katie Hammer, Executive Director
Jessica Rowan, Aquatic Director (left meeting at 7:58am)
Mike Elam, Recreation Manager
Vicki Osbon, Administrative Services Manager

Media: None

Public: Jon Bullock, Redmond City Council
Mercedes Cook-Bostick

GENERAL MEETING:

1. Call to Order:

Hayes McCoy called the meeting to order at 7:31am

Adjustments to the Agenda:

2. Communications:

None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from February 9, 2021;

Acknowledgment of Receipt of February 2021 Financial Summary:

Matt Gilman made a motion to approve the consent agenda. Ed Danielson seconded the motion. Motion passed unanimously.

4. Action Agenda Items:

Approval of Tractor Purchase:

Katie Hammer explained that our current tractor needs repairs often and that our park maintenance staff feel that it isn't safe while operating it. She said this purchase was budgeted in this fiscal year. District staff received three quotes on equivalent tractors

Joanne Fletcher made a motion to approve the purchase of the New Holland tractor. Ed Danielson seconded the motion. Motion passed unanimously.

5. Discussion Items:

- a. District Name Change Discussion: Katie Hammer said that the most popular name is Redmond Activities District. Matt Gilman said that he and Katie Hammer have had several discussions regarding going out for bond and what changes would be needed to move forward. He would like to have a marketing consultant to work with. Matt proposed over the next month that there is more discussions among the board members and have more name options by the next board meeting. Katie Hammer is looking into marketing options.
- b. Goals Progress: Katie said the janitorial handbook is completed except for staff training because we don't have our full staff back yet. She said they are still working on a community needs assessment and expects the survey will be ready to send out in April. We also should be receiving quotes for software providers next month.
- c. RAPRD Facility/Programs Status: Jessica Rowan, Aquatic Director spoke about getting restarted with programs. She said we can have 2 people per lane now and aqua fitness has started again. She said we did lose our OSU kayaking class due to restrictions on their end. We do have a potential partnership with Consumer Cellular that she is working on. She also talked about beginning swim lessons again but there is challenges with staffing. Jessica also talked about the HVAC system and repairs that are needed to it.

Katie Hammer said that Deschutes County will be moving into the moderate risk level which will mean that we can move into 50% building capacity.

6. Public Comments: None

7. Board Staff Comments:

Mike Elam said that he is putting the final touches on spring soccer. He said that numbers are up over the fall season. He talked about parents concerns over wearing masks while playing. He added that fitness classes are going well.

Katie Hammer reminded the board that we have three board positions up for election and the deadline to register is March 18th. She said she thinks there are two running but don't know about the third position. We also still have an opening on the budget committee,

8. Adjournment:

Hayes McCoy adjourned the meeting at 8:04am

Board Chair, Hayes McCoy

Recording Secretary, Vicki Osbon