



Redmond Area Park and Recreation District
465 SW Rimrock Way
Redmond Oregon 97756
541-548-7275
www.raprd.org

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, August 8, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman (attended virtually)
Lena Berry
Mercedes Bostick-Cook
David Rouse
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,
Vicki Osbon, Administrative Services Manager, Mike Elam,
Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner/Project Manager

GENERAL MEETING MINUTES

1. Call to Order: Kevin Scoggin called the meeting to order at 7:33am
Adjustments to the Agenda: None

2. Communications: None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from July 11, 2023; Approval of the Special Board Meeting Minutes from May 23, 2023; Acknowledgement of Receipt of July Financial Summary.

Mercedes Bostick-Cook made a motion to approve the consent agenda as presented with the correction of Lena Berry's name in the minutes. Lena Berry seconded the motion. Motion passed unanimously.

4. Action Agenda Items:

Approval of Bond Oversight Committee Charter

Katie Hammer explained why the bond oversight committee is necessary and talked about their duties and responsibilities while serving on the committee. She recommended that one board member be appointed as an ex-officio member on the committee and one appointed to serve as an alternate. Lena Berry made a motion to approve the bond oversight committee charter. David Rouse seconded the motion. Motion passed unanimously.

5. Discussion Items:

Community Recreation Center update:

Katie Hammer said updated the board on the design status. She also spoke about upcoming meetings with the technology consultants, and the Energy Trust of Oregon. She and Jessica Rowan will also be meeting with the Bend Park and Recreation District to discuss lessons they learned during their most recent pool build. Katie said that the project website is complete, and will be linked to our website by the end of the week. Katie also talked about meeting with the fire department to discuss equipment needed in order to communicate with them in case of emergency and is scheduling a meeting with the police department as well. Katie said that building cost estimates should be coming in late September and she believes that BRS will be in attendance for the October board meeting.

6. Public Comments: None

7. Board & Staff Comments:

Mercedes Bostick-Cook, board member, said that her kids attended the Jordan Kemp Camp last week and it was a great experience.

Lena Berry, board member, said that the design process has been interesting. She said that pictures presented of various centers and color schemes were interesting. She talked about how we can make it a memorable building and be tagged as a place in Central Oregon.

David Rouse, board member, asked about the recent complaint from a swimmer. Jessica Rowan, Aquatic Director, said that she has reached out to the swimmer, but that she is not interested in talking with Jessica about a solution to her complaint.

Mike Elam, Recreation Manager, said that the sports camps are running, and numbers are great. He said that there are just over a thousand kids registered for fall soccer. He talked about offsetting game times and adding more time in between games to help alleviate the parking challenges at the sports complex. He said that classes are going

well. Katie Hammer mentioned that the Lego Robotics class did have a challenge this week due to their instructor resigning unexpectedly and families were not notified until yesterday when the program was due to begin.

Jessica Rowan, Aquatic Director, said that the water polo jamboree is coming up and is working on the game schedules for that weekend. She said that the September shutdown is scheduled. She also talked about the backflow project and new challenges in the building that have surfaced since that project was completed and projects that are going to be completed during shut down.

Katie Hammer, Executive Director, said that applications are coming in for the finance position. She is planning to interview in the upcoming weeks if we have good applicants. She added that if she doesn't receive good applicants, she is considering contracting with a bookkeeper to relieve herself of those duties.

Matt Gilman, board chair, said that they are moving along with pickle ball and masters swimming. He mentioned that there has been some controversy at the pickle ball courts but they will be talking about that at their next pickle ball meeting.

Kevin Scoggin, board member, said that the design process is interesting and he would like to continue to receive good updates.

Mercedes Bostick-Cook, board member, asked if the employee that was out on leave was back to work. Katie responded that her first day back was July 3rd. She is working on revamping sponsorships and naming rights for the new facility. Kevin Scoggin asked that the board receive a regular report and be more responsive with those. Katie responded that they would have a report at the September board meeting.

8. **Adjournment**

Kevin Scoggin adjourned the meeting at 8:22am.

Board Vice Chair, Kevin Scoggin

Recording Secretary, Vicki Osbon