



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, November 12, 2024, at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
David Rous  
Mercedes Bostick-Cook  
Lena Berry  
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Mike Elam, Recreation Manager

Media: None

Public Attending: Chad Franke, HMK, Jennifer Garth, community member

**GENERAL MEETING MINUTES**

**1. Call to Order:** Matt Gilman called the meeting to order at 7:30am.  
**Adjustments to the Agenda:** None

**2. Communications:** None

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from October 8, 2024,

Acknowledgement of Receipt of October 2024 Financial Summary:

Lena Berry made a motion to approve the general board meeting minutes of October 8, 2024, and acknowledge receipt of the October 2024 financial summary as presented.

David Rouse seconded the motion. Motion passed unanimously.

**4. Community Recreation Center Update:**

Chad Franke, HMK said that all footings have been excavated, forms poured, and rebar is in and that they started pouring concrete last week. He said that they had a mild delay with the concrete because the design mix has changed to become more environmentally friendly. Oregon suppliers are just switching over to the new cement mix that goes into the concrete. After talking with the supplier over the last week, they have agreed to guaranteed to meet specifications, if not then they will take it back out, repour it and repay the district for a delay in the project. He said they are still working with Pacific Power to get the contract to make the changes to the grid in the city to get permanent power to the site. He said they are still working through submittals. He said there are a lot of RFI's and that people are paying attention and asking really good questions. He said that the sub-contractors are good and really care about this project. Contingency wise we are doing well and looking at still opening early 2026.

**5. Action Agenda Items:**

Community Recreation Center Name

Katie Hammer let the board know that the architects will need a decision on the name in January. The board will table further discussion until the December meeting.

Behavior Policy for Participants, Parents/Guardians and Spectators

Katie Hammer said she incorporated the changes that they talked about at the October meeting, including refraining from smoking and alcohol consumption, enhancing the language regarding weapons and added procedures about who to contact if there is an incident. She said that because of a recent incident with a referee, it would be beneficial to draft a separate behavior policy for referees. Katie said that she has found several trainings to certify the referees, and Kris Davis, sports coordinator is exploring those options. Lena Berry moved to request further edits and table the approval of the behavior policy for participants, parents/guardians, spectators and now referees until the next meeting. Kevin scoggin seconded to motion. Motion passed unanimously.

Approval of Leave of Absence Request

Katie Hammer said that Diane McIntosh has been employed with the district since 2008. She spends her winters out of state. She currently teaches two classes, and they are covered by subs while she is gone. David Rouse made a motion to approve the leave of absence request. Lena Berry seconded the motion. Motion passed unanimously.

**6. Discussion Items:**

Board Goals Review

Katie Hammer said when the goals were set in August, a quarterly review was set for November. She said this is a summary of what has been done since August. She identified a list of four short term goals and the progress that has been made. She said that they have been making really good progress on updating district policies. She said that she would be bringing one or two policies, beginning with the oldest, to the board every month. At the December meeting, if time allows because of the heavy agenda, she is recommending that the board review the financial assistance policy, which is our

scholarship program and the financial management policies. She added that the program pricing policy will need to be reviewed. She is also recommending that we add a new surplus property policy and update the public contracting policy. Katie said she has three work chart options that are drafted and a fundraising plan that she will send out. They will be on the December meeting agenda. Katie also discussed working on a 2026/27 mock budget which will help determine what staff we can afford and what changes will need to be made for the new building. Kevin Scoggin, vice chair, asked about direction we would be taking because the levy failed. Katie discussed the possibility of the Cascade Swim Center closing, reduced scheduled program hours and staffing and the new recreation center.

Katie talked about park and facility policy review. She listed rules that are in the current ordinances and the proposed rules after that. She asked the board to review the proposed rules and let her know if they have any questions or edits.

#### **7. Public Comments:**

Jennifer Garth, community member, introduced herself. She spoke about looking for a place to play volleyball in Redmond and said she became frustrated with the lack of athletic facilities. She said she has an interest in bringing a YMCA to Redmond. She said she attended the meeting to see what was being talked about. Katie said she would be happy to have an in-depth conversation with Jennifer after the meeting to answer any questions. Matt Gilman said that has been a topic of conversation in the past. He thanked Jennifer for attending the meeting.

#### **8. Board & Staff Comments:**

Mike Elam, Recreation Manager, said the first season of youth hoops has started. The first games were last weekend. Registrations for the second season of youth hoops is open. He said registration is also open for adult basketball. Drop-in basketball is currently running as well. Mike said that the fitness program is still going well at the community hall.

Matt Gilman, board chair, said he attended RACE swim practice last night and we have a very active team. He also said that he recently biked out at the Radlands trail. He said it was a great facility and well maintained. He suggested that we do a community day in May for bike month.

Mercedes Bostick-Cook asked how many scholarships we are giving out currently for youth sports. Katie responded that she would look up the numbers and get back with that information. Kevin Scoggin asked what the budgeted amount for scholarships is. Katie responded that they anticipate for this year for scholarships RAPRD does is about \$5000. She added that we do have a partnership with the school district and RPA and they have each funded each fund \$10,000 this past year.

#### **Adjournment**

Matt Gilman adjourned the meeting at 8:51am.

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon