



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, August 12, 2025, at 7:30am.

Attendance:

Director's Present: Lena Berry
Mercedes Bostick-Cook
Katie Jalo
David Rouse
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Shawna Hicks, Deputy Director - Recreation

Media: None

Public Attending: Chad Franke, HMK, Steve Duh, Conservation Technix

GENERAL MEETING MINUTES

1. Call to Order: Mercedes Bostick-Cook called the meeting to order at 7:31am.

2. Communications:
Katie introduced Shawna Hicks, Deputy Director.

3. Executive Session:
The board entered into Executive Session during the regular meeting pursuant to ORS 192.660 (2) (h) for the purpose of consulting with legal counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed at 7:32am.

The Regular meeting reconvened at 8:03am.

4. Community Recreation Center Update:

Chad Franke said work is going well. They are beginning work on the parking lot and asphalt will be laid in the spring. They are framing the activity and fitness rooms and beginning insulation and sheetrock. Chad said the inground plumbing is in and they started framing the locker rooms. Work is also going well on the roof.

5. Parks and Recreation Master Plan Update:

Steve Duh, Conversation Technix, summarized the draft of the master plan. He said the intent of the plan is to provide the district with a plan of a solid baseline for the next 10 years. He said that the community feels that parks are a top priority. He said that expanding indoor recreation, maintaining and improving existing facilities, especially the HDSC, and expanding trail opportunities around Redmond are a priority as well. Steve said the community feels that our programs are affordable, but he noted that reasons for non-participation are due to not being aware of our programs or they are held at inconvenient times. Steve spoke about the master plan structure, goals and actions including offering healthy lifestyle choices and opportunities, varied and inclusive recreation services, and key projects including park enhancements. The board will review the document and send any suggested changes to Katie Hammer. It is anticipated that the plan will be adopted during the October board meeting.

6. Consent Agenda:

Approval of the General Board Meeting Minutes of July 8, 2025

Acknowledgement of Receipt of July Financial Summary

Kevin Scoggin made a motion to approve the general board meeting minutes of July 8, 2025, and acknowledgement of receipt of July Financial Summary. Lena Berry seconded the motion. Motion passed unanimously.

7. Action Agenda Items:

Actions(s) resulting from Executive Session:

Kevin made a motion to approve a Memorandum Of Understanding with changes made by the Executive Director as discussed. Katie Jalo seconded the motion. Motion passed unanimously.

8. Discussion Items:

Katie Hammer spoke about the public meeting training and asked if there was a date that would work for board members to do the training together. After determining that a day where all board members could attend a training, there was consensus that Katie will send a link for the training to the board.

9. Board Staff Comments:

Shawna Hicks, Deputy Director, said she has spent the last month observing programs and meeting with staff. She is working on a cost recovery plan for programs. She said that going into month two she is going to begin working on projects.

Katie Hammer, Executive Director, said she had a pickleball meeting yesterday. Shawna will begin attending the pickleball meetings. Katie said she is working on grants with Kiwanis for the playground, and community contacts for fundraising.

Mercedes Bostick-Cook, Director, asked if we needed coaches for soccer. Shawna responded that as of Friday they needed six for 3rd and 4th grades. She also asked how the swim team did this season and at the last regional meet. Katie responded that she has not received an update from Shane for the last meet. Katie also mentioned that she also spoke with a parent about fundraising and potentially changing the structure of monthly dues and fundraising. Families are getting burned out on fundraising and the amount they have been raising has been reduced.

Kevin Scoggins, Director, welcomed Shawna. He also said that everything seems to be going well.

10. Adjournment

Mercedes Bostick-Cook adjourned the meeting at 9:37am.

Board Chair, Mercedes Bostick-Cook

Recording Secretary, Vicki Osbon