



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, March 11, 2025, at 7:30am.

Attendance:

Director's Present: Matt Gilman
David Rouse
Mercedes Bostick-Cook (attended virtually)
Lena Berry
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager

Media:

Public Attending: Chad Franke, HMK, Brian Palmer, Declan Palmer, Katie Jalo, David Cosper

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:30am.
Adjustments to the Agenda: None

2. Communications:

Brian Palmer introduced himself and his son, Declan Palmer. Brian spoke about a recent experience during recreation swim. He said that he appreciated the quick response from Jessica Rowan and changes she is implementing.

David Cosper introduced himself and said he is running for Position 1 for the board.

Katie Jalo introduced herself and said she is also running for Position 1 for the board.

3. Consent Agenda:

Approval of the General Board Meeting Minutes from February 11, 2025,
Acknowledgement of Receipt of February 2025 Financial Summary:
David Rouse made a motion to approve the general board meeting minutes of February 11, 2025, and acknowledge receipt of the February 2024 financial summary as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

4. Community Recreation Center Update:

Chad Franke said that the metal building pieces for the natatorium are up, and they will begin craning the cross members that tie them together for the structure this week. Once the natatorium is finished, they will start on the gym side of the building. He said that the pools have already been dug out and backfilled to allow the cranes to work inside the structure. He said that they are working on underground plumbing and electrical as well. Chad also said that we received confirmation that our transformer will be available to us on schedule or early which is important for the project to get the HVAC equipment and getting it up and running prior to installing floors. Chad said that they are tracking on schedule to finish in February or March of 2026.

5. Action Agenda Items:

Approval of Amendment #2 for Earthwork Special Inspections Contract (Wallace Group)
Chad Franke explained that this is a \$16,000 amendment to our special inspections for geo technical site inspections. He explained that when they bid this work early in the project, the design and schedule isn't typically completed. The backfill that was needed to fill the trenches was done in 1-foot lifts and then compacted. Every time it was compacted it had to be tested to make sure the proper compaction was reached which increased the project scope. David Rouse moved to approve amendment #2 for earthwork special inspections contract (Wallace Group). Lena Berry seconded the motion. Motion passed with four directors in favor. Mercedes Bostick-Cook abstained.

Community Recreation Center Name

Katie Hammer said she asked the architects to send over slides with various names to the board that could visualize what the name would look like on the building. The board discussed various names. Lena Berry made a motion to name the new recreation center The Hub Aquatics and Recreation. David Rouse seconded the motion. Motion passes with four in favor (Berry, Bostick-Cook, Rouse, Scoggin) and one opposed (Gilman). Katie said she would reach out to the city to see if they would object to RAPRD using the name The Hub.

RAPRD Board Orientation Manual

Katie Hammer explained that every two years when there is an election, the manual is reviewed. She said that the manual has been reviewed, and the last update was the removal of the Activity Center a couple of years ago. She recommends that two updates adding in the community center name change and adding that classes are held at the Redmond Senior Center. She asked the board to let her know if there were any adjustments they felt were needed. The board pointed out that there were typos that

needed to be fixed. Lena Berry moved to approve the revised board orientation manual with review of the typos. David Rouse seconded the motion. Motion passed unanimously.

6. Discussion Items:

Park and Facility Rules Update

Katie Hammer said after the last meeting she made changes to the park and facility rules. She added a section on non-motorized vehicles because we did not have one. She talked about enforcement and penalties and added the exclusion section. She also talked about implementing a metal detector permit with guidelines. She said that we can remove the anchoring in the river rule. She said the rules have been sent to for legal counsel review. It was suggested that because Tetherow Crossing and Borden Beck are historical sites, that anything of historical significance is found, that verbiage be added to the metal detector permit stating the district retains ownership of those items.

Youth Sports Officials Code of Conduct

Katie Hammer said that when the parent and spectators code of conduct form was created it was mentioned that we should have a youth sports officials code of conduct as well. She said that she was presenting it for review and if there were any changes the board would like to make to let her know. It was also suggested that verbiage be added regarding technology.

7. Public Comments

None

8. Board & Staff Comments:

Kevin Scoggin, Board Member, thanked Jessica Rowan for handling the situation with the Palmer family.

Lena Berry, Board Member, thanked everyone for working together on the new recreation center name.

Mike Elam, Recreation Manager, said there are 800 kids registered for spring soccer. He said they are also adding a women's league for Adult softball.

Jessica Rowan, Aquatic Director, said high school swim season is over and we have added in recreation swim in the evening that has been well received. She said she will be running a lifeguard course over spring break. She also said that two staff members have received their certificates to be lifeguard instructors to assist her in teaching. She added that the outdoor pool will open on Memorial Day weekend.

Katie Hammer, Executive Director, gave an update on the parks and recreation master plan. Survey response is still low. We are doing another push in hopes we can increase the response rate. We are tentatively planning a community open house for April, but

this may be moved to May depending on survey responses. The consultant will attend the April or May board meeting for give an update.

Adjournment

Matt Gilman adjourned the meeting at 8:45am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon