



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened via video conference in Redmond, Oregon, June 9, 2020 at 7:32am.

Attendance:

Directors Present: Hayes McCoy
Zack Harmon (joined at 7:42am)
Matt Gilman
Ed Danielson
JoAnne Fletcher

Directors Absent: None

Staff: Katie Hammer, Executive Director
Mike Elam, Recreation Manager
Jessica Rowan, Aquatic Director
Vicki Osbon, Administrative Services Manager

Media: None

Public: None

GENERAL MEETING:

- 1. Call to Order:** Hayes McCoy called the meeting to order at 7:32am
Adjustments to the Agenda: Discussion on tractor purchase will be tabled until the July 14, 2020 board meeting.
- 2. Communications:** None
- 3. Consent Agenda:**
Approval of the General Board Meeting Minutes from May 12, 2020

Acknowledgment of Receipt of May Financial Summary:

Matt Gilman made a motion to approve the consent agenda as presented. Ed Danielson seconded the motion. Motion passed.

4. Action Agenda Items:

Resolution #6 2019/20 Adopting the FY 2020/21 RAPRD Budget:

Ed Danielson made a motion to approve resolution #6 adopting the FY 2020/21 RAPRD budget. Matt Gilman seconded the motion. Motion passed unanimously. (Zack Harmon was not present for this agenda item.)

Resolution #7 2019/20 Imposing, Categorizing Taxes and Declaring the Tax Rate: Ed Danielson made a motion to approve resolution #7 2019/20 imposing, categorizing taxes and declaring the tax rate. Matt Gilman seconded the motion. Motion passed unanimously. (Zack Harmon was not present for this agenda item.)

Resolution #8 2019/20 Making Appropriations:

Ed Danielson made a motion to approve resolution #8 2019/20 making appropriations. Matt Gilman seconded the motion. Motion passed unanimously. (Zack Harmon was not present for this agenda item.)

Resolution #9 2019/20 Transfer from Materials and Services in the General Fund to Debt Services in the General Fund: Katie Hammer explained that debt services are for the 35th street property. The payments budgeted for the fiscal year were less than the actual expenses. Matt Gilman made a motion to approve resolution #9 2019/20 transfer from materials and services in the general fund to debt services in the general fund. Ed Danielson seconded the motion. Motion passed unanimously. (Zack Harmon was not present for this agenda item.)

5. Discussion Items:

Facility Re-opening and Program Update:

Katie Hammer discussed the re-opening of the Activity Center on May 18th. She said we are open for weights and cardio and that fitness classes were going well. We were also able to run Crazy About Art last week and that pickleball, tennis and adult softball will start next week. She said the swim center opened yesterday and that it is currently the only pool open in Central Oregon thanks to Jessica Rowan, Aquatic Director.

Matt Gilman talked about being back in the water to swim and asked about other swimmer's accountability with keeping their reservation. Katie Hammer responded that the reception staff is tracking whether customers are keeping their reservation times. We are also using the reservations system as a tracking system in case there is an outbreak. Katie also said they are working on a plan to add more time for lap swim and water walking as well as recreation swim and swim lessons. Katie also discussed the importance and need to offer water safety skills programming for our community. Discussion also included adjusting the lap swim/water walking schedule next week and adding in an early morning lap swim time again when more staff become available.

6. Public Comments: None

7. Board Staff Comments:

Jessica Rowan, Aquatic Director, said that we have plans in place to bring back the RACE swim team and aqua fitness programming. She said that there are some staff concerns regarding face coverings with the humid environment on the pool deck. She is working on trying to bring back recreation swim. She commented that the most challenging program to bring back is swim lessons within the current regulations in place.

Mike Elam, Recreation Manager, said that he is happy that adult softball is starting next week. He is working on plans for disinfecting the High Desert Sports Complex to comply with the current regulations in place. He also said that fitness classes are doing well. He also added that summer sports camps are still going to run as planned. He will be working with instructors on safety guidelines.

Katie Hammer, Executive Director, asked the board what format they would like to use for the July board meeting. Ed Danielson asked for clarification on whether face coverings were required if the meeting was in person. Katie Hammer responded that she would check.

Hayes McCoy said that he is happy to have an in person meeting but will wait to see what Katie finds out and will make that decision closer to the July meeting.

8. Adjournment:

Hayes McCoy adjourned meeting at 8:15am

Board Chair, Hayes McCoy

Recording Secretary, Vicki Osbon