

**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon November 9, 2011 at 6:30 am.

**Attendance:**

Directors: Hayes McCoy, Chair, Brian Hole, Cale Pearson

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Vicki Osbon, Office Assistant, Rachel Mulder, Adaptive Recreation and Outdoor Recreation Coordinator, Julane Price Fitness Coordinator

Public: Shirlee Evans, Redmond City Councilor, Stuart Katter, Kerkoch, Katter & Nelson, LLP, Certified Public Accountant

Media: Trish Pinkerton, Redmond Spokesman

**1.0 Call to Order** Hayes McCoy called the meeting to order at 6:30 am.

Adjustments to the Agenda –Insurance Review moved to December

**2.0 Communications** – None

**3.0 Presentation -**

Fiscal Year 2010/2011 Audit Presentation - Stuart Katter discussed the annual financial report year end June 2011. Discussion included the report being a clean review, balance sheets, reserve funds, current assets and liabilities, loan on property, net assets and the Districts move to a payroll service.

**4.0 Consent Agenda**

**Approval of the General Board Meeting October 12, 2011, Approval of October Invoices, Acknowledgement of Receipt of October Financial Reports** – Cale Pearson made a motion to approve the consent agenda as presented. Brian Hole seconded the motion. Motion passed unanimously.

## **5.0 Action Agenda Items**

**Acceptance of Audited Financial Statements for Fiscal Year 2010/2011** – Brian Hole moved to accept the audited financial statements for the fiscal year 2010/2011. Cale Pearson seconded. Motion passed unanimously.

**Approval of Vacation Deferment** – Brian Hole made a motion to approve the vacation deferment. Cale Pearson seconded the motion. Motion passed unanimously.

**Appointment of Board Member for Vacant Position** – No Applicants

**Approval of Intergovernmental Agreement between RAPRD and City of Redmond for the Operation of an Ice Skating Rink** – The IGA is still being drafted by the City. Discussion included the agreement being with the City and the Urban Renewal District, Urban Renewal funding any deficit that RAPRD might incur expenses, and insurance. Cale Pearson moved to approve that Katie Hammer sign the IGA when it is received from the City. Brian Hole seconded the motion. Motion passed unanimously.

## **6.0 Committee Reports**

**Cascade Aquatic Club** – Jessica Rowan did not attend the CAC meeting in October. She was able to review the volunteer hours. The new tracking process helps with parent accountability.

## **7.0 Other Business (Discussion Items)**

**Regional Park and Recreation District's Board Collaboration** – Katie Hammer, Brian Hole and Hayes McCoy attended a meeting in September that included members from other park districts in Central Oregon. Discussion included having one board member involved, being up to date on current legislation, benefits to our district, and Katie Hammer and Don Horton drafting a charter if the district chooses to become involved. The Board was in favor of involvement.

**Middle School Sports** – Discussion included challenges that face grades 5 -8 sports, working with COBO, holding tryouts together, building a seamless registration process, uniforms versus t-shirts, costs and RAPRD creating a Sports Coordinator position to help partner with private groups.

**8.0 Public Comments** – Shirlee Evans asked Katie Hammer about the Trail Build that occurred on November 5, 2011.

**Board and Staff Comments** – Katie Hammer discussed working with Central Oregon Trail Alliance on the trail build on November 5, 2011. Discussion included the completion of the area that was flagged, 40 volunteers being in attendance, Oregon Youth

Challenge cadets volunteering, the trail being close to the remote control air plane air strip, concerns expressed by the remote control airplane board, and adjusting their lease to change working so they are not liable for accidents that could occur over the trail. Mike Elam discussed basketball and volleyball being scheduled to start this weekend, mini striker's soccer has started the information for the winter/spring guide being submitted and the addition of Courtney Finstad as the new Program Coordinator at the Activity Center. Julane Price spoke about the Turkey Trot being held on Thanksgiving day and also said fitness classes continue to grow. Jessica Rowan thanked the board for approving the vacation deferment. Rachel Mulder talked about the Adaptive Family Fun night coming up at the Activity Center.

**Adjournment** – Hayes McCoy adjourned the meeting at 7:00 am.

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Chairperson, Hayes McCoy

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Recording Secretary, Vicki Osbon