

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon June 8, 2011 at 6:30 am.

Attendance:

Directors: Brian Hole, Chair, Hayes McCoy, Cale Pearson, and Heather Cassaro. Phyllis Kosanke was excused.

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Vicki Osbon, Office Assistant

Public: None

Media: Trish Pinkerton, Redmond Spokesman

1.0 Call to Order Brian Hole called the meeting to order at 6:38 am.

Adjustments to the Agenda – Resolutions were misnumbered and corrected.

2.0 Communications – None

3.0 Consent Agenda

Approval of the General Board Meeting minutes May 11, 2011, Approval of May Invoices, Acknowledgement of Receipt of May Financial Reports – Hayes McCoy made a motion to approve as presented. Cale Pearson seconded the motion. Motion passed unanimously. Motion passed unanimously.

4.0 Action Agenda Items

Approval of Resolution #6 Adopting the Budget, Approval of Resolution #7 Imposing Categorizing Taxes and Declaring the Tax Rate, Approval of Resolution #8 Making Appropriations – Discussion included transfer of funds, balancing the budget, contingency funds, anticipation of personnel and programs growing, overages of funds. Cale Pearson made a motion to approve Resolutions 6, 7, and 8. Hayes McCoy seconded. Motion passed unanimously.

Approval Resolution #9 Resolution to Transfer \$20,000 from the Contingency in the General Fund to Personnel Services in the Program Fund, Approval of Resolution #10 Resolution to Transfer \$43,000 from Contingency in the General Fund to the Activity Center Fund, Approval of Resolution #11 Resolution to Transfer \$20,000 From Capital Outlay in the Facility Construction Fund to Materials and Services in the Facility Construction Fund, Resolution #12 resolution to Transfer \$17,000 From Contingency in the General Fund to Personnel Services and Capital Outlay in the General Fund – Discussion included dollar amount of transfers, anticipation programs and personnel growth, and end of year balance transferring to starting balance of new year. Hayes McCoy made a motion to approve Resolutions 9, 10, 11, and 12. Cale Pearson seconded. Motion passed unanimously.

Approval of Resolution #13 Resolution Approving Deschutes County License Agreement – Discussion included specifically naming the property on the resolution, obtaining an assessment of the property, SDAO reviewing the license agreement, property taxes and getting estimates for a Phase 1 ESA. Hayes McCoy moved to approve Resolution #13. Cale Pearson seconded. Motion passed unanimously.

Approval of Resolution #14 Resolution Authorizing Replacement of Pump at Tetherow Crossing – Discussion included replacing the pump so the property can be irrigated and the cost of a new pump. Hayes McCoy moved to approve Resolution #14. Cale Pearson seconded. Motion passed unanimously.

5.0 Committee Reports

Cascade Aquatic Club – Jessica Rowan spoke about the Cascade Aquatic Club. Discussion included changing the wording from advisory to fundraising, eliminating administrative duties entirely, lack of parent participation, in district and out of district policies regarding parent participation, number of families involved in the club, key positions that are essential to effectively run the two home meets, volunteer hours and how parents can earn them, amount of volunteer hours needed each year and having a specific volunteer outline available for parents explaining each task that needs to be filled during meets. Cale would like to see the changes discussed above documented before any final decisions are made. This will be discussed again in July.

6.0 Other Business (Discussion Items)

Recreation Manager Presentation – Tabled until July meeting.

2011 Board Goals – Brian Hole asked board members to look over goals and contact him so they can be assigned. Discussion included board goals, district and department goals, strategic goals and separation of board and district goals. This will be added to the July agenda.

Majestic Summit – This has been moved from strategic goals to quarterly updates for the board. Katie Hammer handed out information on Majestic Summit.

7.0 Public Comments – None

8.0 Board and Staff Comments –

Mike spoke about Summer in the Park, the new mobile recreation bus and the areas that it will be serving. Heather Cassaro commended district staff for their hard work in adding the adaptive arts programming to the District. Jessica Rowan spoke about finishing the Certified Pool Operator training, getting ready for the summer programming and the minor issue with the hot tub filtration covers being recalled. Brian Hole added an additional request that everyone is aware that in July there will be an election of officers.

Adjournment – Brian Hole adjourned the meeting at 7:36 am.

Chairperson, Brian Hole

Recording Secretary, Vicki Osbon