

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon September 14 , 2011, at 6:30 am.

Attendance:

Directors: Hayes McCoy, Chair, Phyllis Kosanke, Brian Hole,
Cale Pearson and Heather Cassaro.

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic
Director, Mike Elam, Recreation Manager, Vicki Osbon,
Office Assistant, Rachel Mulder, Adaptive Recreation and Outdoor
Recreation Coordinator, Julane Price Fitness Coordinator

Public: Shirlee Evans, Redmond City Councilor, Bill Schertzinger

Media: Trish Pinkerton, Redmond Spokesman

1.0 Call to Order Hayes McCoy called the meeting to order at 6:30 am.

Adjustments to the Agenda – Phyllis Kosanke recommended that a second meeting be scheduled to discuss policy review, board by-laws and board goals.

2.0 Communications – None

3.0 Consent Agenda

Approval of the General Board Meeting minutes August 10, 2011, Approval of August Invoices, Acknowledgement of Receipt of August Financial Reports – Brian Hole made a motion to approve as presented. Cale Pearson seconded the motion. Motion passed unanimously.

4.0 Action Agenda Items

Approval of Memorandum of Understanding between RAPRD and Central Oregon Trail Alliance – Postponed until October.

Approval of Name for Trail East of Redmond – Discussion included names proposed for the trail. Suggestions included the The Old Burn Trail, Brian's Trail and The

Bitterbrush Trail. There was also discussion on leaving the name as is because it clearly identifies where the trail is located. Phyllis Kosanke made a motion to call the trail the East Redmond Complex. Brian Hole seconded. Motion passes unanimously.

Approval of Activity Center Proposal – Discussion included staff from the Activity Center touring available facilities located in Redmond to make comparisons on whether they would be suitable for running our program versus the Nautilus facility. Katie Hammer handed out class attendance numbers the board requested at the August meeting, programs covering their own expenses, operational expenses, cost of a scaled down version of a new building at American Legion, cost savings if we move forward with Nautilus, cost to demolish current home on property, prevailing wages, construction fund, obtaining a loan for construction at American Legion, obtaining accurate estimates for construction, creating visibility for the District, American Legion having the option of build to suit and purchasing property after, concerns regarding financial responsibilities of District, and decrease in property tax funds over the next year.

5.0 Committee Reports

Cascade Aquatic Club – The Aquatic Club is on hiatus in September.

6.0 Other Business (Discussion Items)

Executive Director Presentation – Katie Hammer gave a financial overview of the District from 2007/2008 to current, anticipation of revenue decreases, budgeted monies for capital improvements, purchasing a new lift for the pool, activity registrations, online registrations, increase in financial aid given to participants, and district guidelines for giving financial aid. Discussion included the option of donating coach fees back to the District and taking the opportunity to speak about team sponsorships and coach refunds at the Coaches meetings, printing donation and sponsorship opportunities in the Activity Guide, obtaining a non-profit mailing number for the District, grants to subsidize the scholarship fund, increases in park reservations, community involvements, boards served on this past year, projects currently being worked on, including supervisor training programs, recreation program plan, cost recovery plan and reviewing and updating public contracting rules, working with COCC Business Program to create a customer service survey, park developments trail construction, adopting trail standards, feedback from the Remote Control Club being positive regarding a location in Redmond, clarification of their responsibilities, irrigation at Tetherow Crossing, cost estimates to fund the construction of the house and low maintenance landscaping put in at Majestic Summit.

The board made the decision to meet Wednesday, September 21, 2011 to discuss other business items that they have been able to discuss.

Review Board By-Laws – Review September 21, 2011

2011 Board Goals – Review September 21, 2011

Policy Review – (pages 1-30) - Review September 21, 2011

7.0 Public Comments – None

8.0 Board and Staff Comments – Mike Elam spoke about the soccer program beginning, Julane Price spoke about the upcoming Women’s Health Day being held at the Activity Center. Jessica Rowan said the pool maintenance is going well. Rachel Mulder said that the Adaptive Programming is successful. Katie Hammer spoke to the Board about the District’s tractor as well as various tools being stolen from the High Desert Sports Complex. There are steps being taken to create a partnership with the BMX Association to obtain security cameras. Phyllis Kosanke thanked everyone for being there. Cale Pearson spoke about an upcoming 5k run called Holly’s Hope being held at American Legion.

Adjournment – Hayes McCoy adjourned the meeting at 7:45 am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon