

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon October 12, 2011 at 6:30 am.

Attendance:

Directors: Hayes McCoy, Chair, Brian Hole, Cale Pearson and Heather Cassaro.

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Vicki Osbon, Office Assistant, Rachel Mulder, Adaptive Recreation and Outdoor Recreation Coordinator, Julane Price Fitness Coordinator

Public: Shirlee Evans, Redmond City Coucilor

Media: Trish Pinkerton, Redmond Spokesman

1.0 Call to Order Hayes McCoy called the meeting to order at 6:35 am.

Adjustments to the Agenda – Add ice skating rink to Discussion Items.

2.0 Communications – None

3.0 Consent Agenda

Approval of the General Board Meeting September 14, 2011, Approval of September Invoices, Acknowledgement of Receipt of September Financial Reports – Cale Pearson made a motion to approve as presented. Heather Cassaro seconded the motion. Motion passed unanimously.

4.0 Action Agenda Items

Approval of Memorandum of Understanding between RAPRD and Central Oregon Trail Alliance – Brian Hole moved to approve the Memorandum of Understanding between RAPRD and Central Oregon Trail Alliance. Heather Cassaro seconded. Motion passed unanimously.

Approval of Activity Center Proposal – Discussion included choices available, the City of Redmond willing to partner with the district on the Evergreen gymnasium, costs of

moving into that building, parking, utilities, and the district owing that property. Discussion on the Nautilus building included time taken to accumulate the capital funds, time frame to recoup that amount, separating costs, permit fees, building the addition, different properties that the district has looked at in the past, cost savings over the next 10 years, program growth, partnering within the community to run programs, guarantee that we will be able to be in that facility for the next 10 years. Brian Hole made a motion to move forward with the Nautilus building with an addition. Cale Pearson seconded the motion. Motion passed unanimously.

Approval of Board By-Laws – Packets were sent to board members. Cale Pearson made a motion to pass Board By-laws. Heather Cassaro seconded. Motion passed unanimously.

5.0 **Committee Reports**

Cascade Aquatic Club – Jessica Rowan attended the CAC meeting in September. The club is focusing on fundraising and there are three new positions available for that. Changes have been made to tracking volunteer hours.

6.0 **Other Business (Discussion Items)**

Aquatic Director Presentation – Jessica Rowan discussed pool usage patterns, revenue figures, admissions, rentals, activities, concession sales and out of district fees, scholarship funds being used, goals of being balanced between safety and service, red cap drills, pool occupancy limit, monthly in-service for staff, staff attendance, evaluations, development of a management training program, scheduling, improving swim lesson quality, and ADA compliance.

Central Oregon Park and Recreation District's Board Collaboration – Tabled until November

Ice Skating Rink – The City of Redmond has approached the District about running an ice rink downtown. Discussion included expenses for the district, maintenance, possible programming, hours of operation and the Chamber donating use of their kiosk.

7.0 **Public Comments** – None

8.0 Board and Staff Comments – Mike Elam said soccer is going well and he excited about the Activity Center. Julane Price talked about the upcoming Turkey Trot on Thanksgiving at the Activity Center and the positive changes that are taking place. Katie Hammer said there is a community member that has contacted the District and is interested in revamping the middle school sport programming. Brian Hole thanked Jessica Rowan for her presentation and Katie Hammer for all her work and flexibility on the Activity Center, Heather Cassaro also thanked Jessica Rowan. Cale Pearson

commented on the improvement of accountability of the aquatics staff and making a positive experience for swim lessons. He has attended a meeting and is working on coming up with a model for middle school sports programs

Adjournment – Brian Hole adjourned the meeting at 7:45 am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon