

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
MINUTES OF GENERAL MEETING**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock, Redmond, Oregon December 14, 2011 at 6:30 am.

Attendance:

Directors: Hayes McCoy, Chair, Brian Hole, Cale Pearson

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director, Mike Elam, Recreation Manager, Vicki Osbon, Office Assistant, Rachel Mulder, Adaptive Recreation and Outdoor Recreation Coordinator, Julane Price Fitness Coordinator

Public: Barry Maroni, AIC Insurance, Shirlee Evans, Redmond City Councilor,

Media: Trish Pinkerton, Redmond Spokesman

1.0 Call to Order Hayes McCoy called the meeting to order at 6:30 am.

Adjustments to the Agenda - None

2.0 Communications – None

3.0 Presentation – Barry Maroni – Insurance Presentation

Barry Maroni, the Districts insurance representative reviewed background history of his organization, AIC Insurance, for the newest board members. Barry stated he was in attendance to discuss the districts insurance and Special Districts Association of Oregon (SDAO). He encouraged the newest board members to review the insurance paperwork that was given out. Barry spoke about what SDAO covered for the district such as parks, buildings and land. He spoke about the Districts liability responsibility for the Redmond Ice Rink and the Urban Renewal Agency liability responsibility. The IGA is currently at SDAO waiting for approval. The district will liable for the hours that we will be operating the rink and the Urban Renewal Agency for all other times. Barry stated that the District fared very well this year concerning losses. He also explained that SDAO has a rate lock guarantee program that will credit the District back funds for our participation for our agreement to stay with their program. Katie Hammer asked Barry to discuss the pre-loss legal program. Barry explained the program that has attorneys available to

discuss employee/employer conflicts, contracts, lease agreements and IGA's. In the case of not consulting SDAO if a law suit should happen because of a termination the district could be fined. Barry reviewed the benefits of completing best practices and the monetary amount the benefited the District for completion of the survey. Barry thanked the board for their time and for doing business with his agency.

4.0 Consent Agenda

Approval of the General Board Meeting November 9, 2011, Approval of November Invoices, Acknowledgement of Receipt of November Financial Reports – Cale moved to approve the consent agenda as presented. Brian Hole seconded. Motion passed unanimously.

5.0 Action Agenda Items

Appointment of Board Member for Vacant Position – There has been some interest but no applications have been received.

Approval of Amended Field of Dreams R/C Club Lease Agreement – Katie Hammer stated that she included in the board member packets information regarding reasons why the district should consider doing an addendum to the current lease with the R/C Club. The Club has expressed concerns regarding increased liability from the trail system that the district is creating on the property they currently lease. The trail that we are creating will have the highest usage in the fall and winter while the usage for the fly-ins the R/C club hosts happen in spring and summer. The representative requested that a paragraph be added to the current lease. Katie provided a copy of that to the board. It asked that the district would close the area east of the deadline because of concerns of the remote control planes flying low over the ridge located directly east of the deadline. Katie sent it to SDAO and upon their recommendation we will place signage at the trailhead and in an area east of the deadline. The representative is comfortable with the verbiage that was changed and that the club is fully aware we will not have staff on hand to enforce closure. Discussion among the board included the location of the trailhead, amount of usage that would occur on the trail, a mountain bike group wanting a trail there, and if the district uses a guide that is for land usage based on the number of people that are being served, and future events that might be held at the trail and coordinating with the BMX and R/C clubs. Cale moved to approve the amendment for the lease agreement. Heather seconded. Motion passed unanimously.

6.0 Committee Reports

Cascade Aquatic Club – Jessica Rowan attended the CACPAC meeting on Monday. They have appointed a new president. The meeting was well attended by parents. The club is moving towards its goals of fundraising. Jessica Rowan asked board members how they would like to receive a summary of meetings. The board responded a general oral summary given by Jessica at the regular board meetings would be enough.

7.0 Other Business (Discussion Items)

Activity Center – Katie Hammer gave stated that Bill Schertzinger & Party Architect LLC is working on construction plans for the Activity Center addition. Katie also stated she is working on bid documents. She will be asking for approval at the February board meeting. Katie attended the Redmond City Council meeting last evening. The council members went into executive session for approval of the agreement. Shirlee Evans stated that the agreement was approved. The district will be working with The City of Redmond staff to formalize a lease agreement for 10 years at a cost of \$1 per year. Concerns that were brought up by one city councilor brought up investing money in a building then demolishing that building in 10 years should we really aware of. Cale Pearson asked if there was an option for renewal in the agreement after 10 years. Katie Hammer stated in that event the district would submit another proposal to the city. Katie would like to have bids go out in January.

8.0 Public Comments – None

9.0 Board and Staff Comments – Mike Elam stated that boys hoops is wrapping up. We are currently taking registration for tykes and girls hoops starting January 21, 2012. Mike Elam also stated that he is excited for winter guide to come out. Cale Pearson asked about registration numbers for hoops this year compared to last year. Mike replied that girls enrollment is down this year. Julane Price spoke about her, Rachel Mulder and Courtney Finstaad working on a newsletter to inform the public what programs are happening at the Activity Center. Julane also spoke about the Race Across America. It's a program that provides incentive to participate in physical activities. Jessica Rowan spoke about ADA compliance and 2010 standards. Jessica stated that she is looking at items that will be needed for the pool to be compliant. Jessica invited Good to Go to come in and look at our facility. The pool does have compliance challenges because of the age of building. We will be keeping the old lift available for individuals that won't be able to use the ADA compliant lift. Rachel spoke about the ice rink opening on Friday. An ice resurfer is on order by the city. Katie Hammer stated that it will be pulled behind a golf cart. Currently we will operate a walk behind ice resurfer. Brian Hole stated that he is excited about the ice rink. Heather Cassaro thanked everyone for their hard work on ice rink. It will be a huge asset to community and RAPRD involvement will be beneficial. She also asked for banners to hang over security fencing. Brian thanked council for moving forward with program. Cale Pearson stated that he is attending Leadership Redmond with Katie tomorrow.

Adjournment – Hayes McCoy adjourned the meeting at 7:20 am.

Chairperson, Hayes McCoy

Recording Secretary, Vicki Osbon