



**Redmond Area Park and Recreation District**  
**Activity Center**  
 335 SE Jackson St  
 Redmond, OR 97756  
**Ph 541-526-1847 Fax 541-526-1848**  
[www.raprd.org](http://www.raprd.org)

**Facility Rental Agreement**

Date Requested \_\_\_\_\_ From \_\_\_\_\_ AM/PM To \_\_\_\_\_ AM/PM

Estimated number of People \_\_\_\_\_ Type of Activity \_\_\_\_\_

Name of Organization \_\_\_\_\_

Person in Charge \_\_\_\_\_ Home Phone# \_\_\_\_\_

Address \_\_\_\_\_ Work Phone# \_\_\_\_\_

Batting Cage	Basketball Court	Volleyball Court	Activity Room	Whole Complex	
\$20/hr	\$20/hr	\$20/hr	\$20/hr	\$60/hr	
Time	Time	Time	Time	Time	Total

\*Out of District residents will pay 30% more on the rental fee.

\*Facility Reservation cancellations must be made 4 business days prior to event to receive any refund.

Activity Room can be rented for 1/2 hour (\$10.00) prior to or immediately following a rental for refreshments. All refreshments must be kept in the activity room. Absolutely no drinks or food in the gym area. Smoking and alcohol is strictly prohibited.

When renting the facility, you are granted access only to the areas you request. For example: If you rent the whole complex for one hour, and the activity room for 1/2 hour following, there should be no continuing activity in the gym during your activity room rental. If Additional space is used at time of reservation payment is expected at time of rental.

As an official representative of the above-mentioned organization, I agree to the stated rates and provisions. Fees for this activity are to be paid at the time this application is signed; prior to use.

As a representative of the above named organization, I do assume all risks and hazards incidental to conduct of this activity; and do further herby release, absolve, indemnify and hold harmless the organizers, supervisor, the Redmond Area Park and Recreation District, any and all of them. In case of personal injury, I herby waive all claims against the organizers, the Redmond Area Park and Recreation District, or any of the supervisors appointed by them.

**Any damage occurring during facility rental, signer of agreement will be billed for the actual amount to repair the damage. \_\_\_\_\_ please initial**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (Must include signature to reserve the Activity Center.)

<p><b>For office use only</b></p> <p>Approved By: _____ Receipt# _____</p>
--

## ACTIVITY CENTER/PARTY RENTAL AGREEMENT

### Please Choose a Party Package

- Basic Party:** Party Host, Decorations, Cake, Punch.
- Themed Party:** Basic Party plus Theme Choice, Ice Cream, Party Favor  
 Theme Choices:
- |                                   |  |                                    |
|-----------------------------------|--|------------------------------------|
| <input type="checkbox"/> Princess | <input type="checkbox"/> Diva          | <input type="checkbox"/> Seasonal  |
| <input type="checkbox"/> Dinosaur | <input type="checkbox"/> Action Figure | <input type="checkbox"/> Car/Truck |
- Pizza Party:** Basic Party plus Pizza  
 Pizza Choices:
- |                                    |   |                                 |
|------------------------------------|---|---------------------------------|
| <input type="checkbox"/> Pepperoni | <input type="checkbox"/> Canadian Bacon | <input type="checkbox"/> Cheese |
|------------------------------------|---|---------------------------------|
- Themed Pizza Party:** Themed Party plus Pizza (indicate your choice above)

# Guests Eating	Basic Party	Themed Party	Pizza Party	Themed Pizza Party
1-10	\$65.00	\$80.00	\$80.00	\$90.00
11-20	\$95.00	\$125.00	\$120.00	\$150.00
21-30	\$115.00	\$140.00	\$150.00	\$175.00

### Please Circle a Party Size and Type

For party groups larger than 30, who will be eating, please contact 541-548-7275 and find out what's available.

To calculate a complete party price add the selections from page one to the selections on page two.

**TOTAL \$** \_\_\_\_\_

I agree to and acknowledge the stated rates and guidelines for the party package.

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**\*A signature must be received in order to reserve a party.**

<p><b>FOR OFFICE USE ONLY</b></p> <p>Approved by: _____ Receipt # _____ Total \$ _____</p>
--